

Kasegaon Education Society
RAJARAMBAPU INSTITUTE OF TECHNOLOGY, RAJARAMNAGAR
INSTITUTIONAL COMMITTEES

List of Institutional committees

| Sr. No. | Name of committee | Page Number |
|---------|---|-------------|
| 1 | Board of Governors | 2 - 4 |
| 2 | Steering Committee | 5 - 6 |
| 3 | Operation Review Committee | 6 - 7 |
| 4 | Academic Council | 7 - 10 |
| 5 | Academic Development Committee | 10 - 11 |
| 6 | Board of Studies | 11 - 21 |
| 7 | Board of Examination | 21 - 23 |
| 8 | Students Grievances & Redressal Committee | 23 - 25 |
| 9 | Faculty, Staff Grievances & Redressal Committee | 25 - 26 |
| 10 | Departmental Program Committee | 26 - 29 |
| 11 | Departmental Post Graduate Committee | 29 - 34 |
| 12 | Special Cell Standing Committee | 34 - 35 |
| 13 | Finance and Planning Committee | 35 - 37 |
| 14 | Building and Civil works Committee | 37 - 39 |
| 15 | Vishakha Cell (Sexual Harassment) Committee | 39 - 40 |
| 16 | Anti Ragging Committee | 40 - 41 |
| 17 | Research and Development Committee | 41 - 42 |
| 18 | Student Council Committee | 43 - 44 |
| 19 | Purchase Committee | 44 - 46 |
| 20 | Library Committee | 46 - 48 |
| 21 | Hostel Committee | 48 - 50 |
| 22 | Admission Committee | 50 - 51 |
| 23 | Institutional Human Resource Committee | 51 - 52 |
| 24 | Right to Information (RTI) Committee | 52 - 53 |
| 25 | Quality Assurance Committee | 53 - 53 |

1. Board of Governors (BOG)

Functions

- Adopt the fees and other charges payable by the students of the college as fixed by the Government/ University from time to time.
- Accept endowments, institute scholarships, fellowships, studentships, medals, prizes and certificates on the recommendation of the academic council.
- Approve the institution of new programmes of study in the College with the concurrence of the University leading to degrees/ or diplomas.
- Lay down service conditions, emoluments as per the council norms, traveling allowances for teaching and non-teaching staff in the college, consistent with the University statutes/ ordinances/ regulations/ rules and State Government provisions.
- Lay down procedure for selection/ recruitment of teaching, non-teaching staff and to appoint the same in the college, consistent with University/ Council statutes/ ordinances/ regulations/ rules and State Government provisions.
- Regulate and enforce discipline among members of teaching and non-teaching staff in accordance with the rules/ procedure laid down in this regard.
- Invest in (any money belonging to College) approved securities, as it shall from time to time, think fit or in the purchase of immovable property.
- Transfer or accept transfer of any movable or immovable property of the College.
- Entertain, adjudicate upon and if thought fit, constitute a committee to advise and/ or to recommend Redressal of the grievances of the members of the staff of the College.
- Delegate administrative and financial powers to the Director and other functionaries in the College for smooth functioning.
- Approve the Annual Report of the College, and perform such other functions and constitute committees as may be necessary and deemed fit for the proper development and fulfill objectives for which the College was established.
- BOG shall plan of actions to be taken to achieve the Mission and Goals of the Institution.
- BOG shall have all supervisory powers over all of the activities of the Institution.
- BOG shall sanction all sorts of budgets of the Institutions.
- BOG shall appoint an Auditor, who is registered Chartered Account and who is included in the approved list of such registered Chartered Accountants.
- BOG shall constitute various committees and cells for smooth functioning and development of the Institution.
- BOG shall strive hard to attract and maintain the highly qualified faculty.
- BOG shall ensure the availability of the resources for the development of infrastructure and other facilities of the Institution initially to meet and subsequently to exceed the AICTE Norms and Standards for the Engineering and Technology Institutes.
- BOG shall frame a strategy for the overall development of the staff such as Quality Improvement Programmes, deputation of the staff for workshops and seminars, motivating the staff by the way of awards, incentives, take disciplinary actions on the employees etc.

Constitution

| Number of Members | Category | Nature | Period |
|-------------------|-------------------------------|---|----------------------------------|
| 5 members | Members of the Management | Nominated by the trust or management as per the constitution or byelaws, with one of the member as Chairman of the Board | As per the K.E. Society norms |
| 2 members | Teachers of the College | Nominated by the Director based on seniority and on rotation basis. | 2 years from date of appointment |
| 4 member | Educationist or Industrialist | Nominated by the Management. | 2 years from date of appointment |
| 1 member | AICTE Nominee | Nominated by the AICTE. | As per AICTE |
| 1 member | UGC Nominee | Nominated by the UGC. | As per UGC |
| 1 member | State Government Nominee | Nominated by the State Government Academician not below the rank of Professor or State Government official of the Directorate of Technical Education/ State Council of Higher Education | As per State Government |
| 1 member | University Nominee | Nominated by the University. | As per Shivaji University |
| 1 member | Registrar | Ex-officio – Administrative officer | |
| 1 member | Director of the Institute | Ex-officio - Member Secretary | |

Term of the members:

Five years for Management members, two years for Educationalist/ Industrialist, Teachers nominee. AICTE, University, Government nominee's term will be as per their letter and for the UGC nominee, term will be a full six years. Whenever a vacancy arises, the Chairperson of the BOG can appoint a new member.

Frequency of Meeting:

The member secretary shall, with the approval of the Chairman convene the meeting of the BOG at least twice a year and such other occasions as may be necessary. The member secretary shall, with the approval of the Chairman prepare the agenda for the meeting. Quorum for the meeting shall be seven members. However, if there is no quorum for the meeting convened up to half an hour, then the meeting shall stand adjourned to the next convenient day fixed. In the adjourned meeting, if there is no quorum for up to half an hour, the members present shall themselves constitute the quorum and conduct the meeting.

Frequency of meetings: At least 2 per year.

Composition of BOG:

| Sr. No. | Name | Category | Designation |
|---------|--|----------------------|-------------|
| 1 | Hon. Bhagatsinh Rajaram Patil | Chief Trustee | Chairman |
| 2 | Hon. Jayantrao Rajaram Patil (Minister for Rural Development, M.S.) | Nominee of The Trust | Member |

| Sr. No. | Name | Category | Designation |
|----------------|---|---|--------------------|
| 3 | Hon. Shamrao Parashram Patil (President, Kasegaon Education Society) | Nominee of The Trust | Member |
| 4 | Hon. Shamrao Dnyandeo Patil (Chairman, Rajarambapu Co. Bank Ltd.) | Nominee of The Trust | Member |
| 5 | Hon. Ramchandra Dayandeo Sawant (Secretary, Kasegaon Education Society) | Nominee of The Trust | Member |
| 6 | Hon. Dr. U. Chandrasekhar (Director, ESCI, Hyderabad) | Expert From Education | Member |
| 7 | Hon. Dr. M. P. Ravindra Sr. Vice President, Member of Mgt. Council and Head of Education & Research Infosys | Expert From Education | Member |
| 8 | Hon. Vivek Sawant (Managing Director, MKCL, Pune) | Expert from Industry | Member |
| 9 | Hon. Amit B. Kalyani (Managing Director, Bharat Forge Ltd., Pune) | Expert from Industry | Member |
| 10 | Hon. H.N. Agarwal | UGC Nominee | Member |
| 11 | Hon. Dr. D. R. Nandanwar (Joint Director, DTE, Regional Office, Pune) | DTE. Nominee | Member |
| 12 | Under Process | University Nominee | Member |
| 13 | Dr. Martand T. Telsang (Dean Academic, RIT, Rajaramnagar) | Teacher Nominated by Principal/Director | Member |
| 14 | Prof. Sandip A. Thorat (Head Information Technology Dept. RIT, Rajaramnagar) | Teacher Nominated by Principal/Director | Member |
| 15 | Prof. Rajan D. Padval (Registrar, RIT, Rajaramnagar) | Administrator Officer | Member |
| 18 | Dr. Mrs. Sushma S. Kulkarni | Director | Member & Secretary |

2. Steering Committee

Functions:

- To decide about Policy Matters
- Strategic Planning
- Putting forward proposals to BOG
- Inputs regarding Enhancing Teaching Methodologies
- Inputs regarding Students Developments
- Giving inputs regarding image building
- Human Resource Planning
- Human Resource Development

Constitution:

| | |
|----------|--|
| Chairman | Director |
| Members | All Deans Registrar PG & Ph.D. Convener TEQIP Co-ordinator TPO |

Tenure:

The tenure of the members shall be for 5 years or by virtue of posts.

Frequency of Meeting:

Every Thursday at 3.00 pm

Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

Committee Members: Steering Committee

| Sr. No. | Name of Members | Category | Position |
|---------|------------------------|----------|------------------------------|
| 1. | Dr. Mrs. S.S. Kulkarni | Chairman | Director of the Institute |
| 2. | Dr. M. T. Telsang | Member | Dean Academics |
| 3. | Dr. S. M. Sawant | Member | Dean, Student Development |
| 4. | Dr. A. C. Attar | Member | Dean, Quality Assurance |
| 5. | Prof. P. M. Mohite | Member | Dean, Infrastructure |
| 6. | Dr. A. B. Kakade | Member | Dean, Research & Development |
| 7. | Dr. H. S. Jadhav | Member | Dean, Diploma |
| 8. | Prof. R. D. Padval | Member | Registrar |
| 9. | Dr. S. A. Pardeshi | Member | PG & Ph.D. Convener |
| 10. | Dr. P. S. Patil | Member | TEQIP Co-ordinator |
| 11. | Prof. P. M. Jadhav | Member | T.P.O. |

3. Operation Review Committee**Functions:**

- Implementing Policies
- Deploying Human Resources
- Bringing Departmental issues to the platform
- Resolving issues of the Department
- Implementing Academic Policies
- Giving inputs regarding Policy matters
- Motivating faculties for research projects

Constitution:

| | |
|----------|---|
| Chairman | Director |
| Members | All Deans All HOD's COE PG, Ph. D Convener Registrar TPO |

Tenure:

The tenure of the members shall be for 5 years or by virtue of posts.

Frequency of Meeting:

The Committee shall meet on Friday.

Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

Committee Members: Operation Review Committee

| Sr. No. | Name of Members | Category | Position |
|---------|------------------------|----------|------------------------------|
| 1. | Dr. Mrs. S.S. Kulkarni | Chairman | Director of the Institute |
| 2. | Dr. M. T. Telsang | Member | Dean Academics |
| 3. | Dr. S. M. Sawant | Member | Dean, Student Development |
| 4. | Dr. A. C. Attar | Member | Dean, Quality Assurance |
| 5. | Prof. P. M. Mohite | Member | Dean, Infrastructure |
| 6. | Dr. A. B. Kakade | Member | Dean, Research & Development |
| 7. | Prof. R. D. Padval | Member | Registrar |
| 8. | Dr. P. D. Kumbhar | Member | C.O.E. |
| 9. | Dr. S. S. Gawade | Member | HOD – Mech. Engg. |
| 10. | Prof. D. S. Patil | Member | HOD -Civil Engg. |
| 11. | Prof. S. R. Jagtap | Member | HOD -ETC Engg. |
| 12. | Prof. S. R. Patil | Member | HOD -Auto Engg. |
| 13. | Mrs. S. P. Patil | Member | HOD -Inf. Tech. |
| 14. | Prof. H. T. Jadhav | Member | HOD -Elect Engg. |
| 15. | Dr. Nishikant Bhora | Member | HOD -Management |
| 16. | Dr. N. V. Dharwadkar | Member | HOD -CSE |
| 17. | Prof. D. G. Thombare | Member | HOD -Science & Humanities |

| Sr. No. | Name of Members | Category | Position |
|---------|--------------------|----------|-------------------|
| 18. | Dr. S. A. Pardeshi | Member | PG Ph. D Convener |
| 19. | Prof. P. M. Jadhav | Member | T.P.O. |

4. Academic Council (AC):

Functions

- Scrutinize and approve the proposals, of the Boards of Studies with regard to programmes of studies, academic regulations, curricula, scheme, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedure relevant there to etc. If AC differs on any proposal, it shall have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so. Frame academic rules and regulations and modular them
- Adopt regulations regarding the admission of students consistent with the University/ Government norms to different programmes of study in the institute.
- Frame regulations to conduct examinations and initiate measures for improving the quality of teaching and learning student's evaluation.
- Enhance quality of educational programs.
- Make regulations for sports, extracurricular activities and proper maintenance of the playgrounds and hostels.
- Recommend to the BOG the proposal for instituting of new programme(s) of study.
- Make recommendations to the BOG regarding the institution of scholarships, studentships, fellowships, prizes and medals and to frame regulations for the award of the same student's evaluation. Focus on innovations in students assessments.
- Make recommendations to the BOG on issues related to academic affairs.
- Promote academic innovations and encourage experimentation.
- Encourage faculty members to undertake sponsored research, industrial consultancy, continuing education and related activities.
- Perform such other functions as may be assigned to it by the BOG of the institute.
- Make recommendations to the BOS regarding the equivalence of various subjects,

Constitution:

| | |
|------------------|--|
| Chairman | Director |
| Members | All Deans Registrar All Professor in the Institute Controller of Examination All Heads of the Departments / BOS Chairman Two Academicians Nominated by Governing Body Two Industrialists Nominated by Governing Body Three University Nominees Four teachers Nominated by the Director representing different Faculty Cadres |
| Member Secretary | Dean Academics |

Frequency of Meeting:

The member secretary shall, with the approval of the Director convene the meeting of the AC at least twice a year and such other occasions as may be necessary. The member secretary shall, with the approval of the Director prepare the agenda for the meeting. One half of the members shall constitute the quorum. However, if there is no quorum for the meeting convened up to half an hour, then the meeting shall stand adjourned to the next convenient day fixed. In the adjourned meeting, if there is no quorum for up to half an hour, the members present shall themselves constitute the quorum and conduct the meeting.

Term of the members:

The term of nominated members shall be three years.

Committee Members:

| Sr. No. | Name & Address of Members | Category | Position |
|---------|---|--------------------|------------------|
| 1. | Dr. Mrs. S. S. Kulkarni Director - RIT, Rajaramnagar. | Ex-Officio | Chairman |
| 2. | Dr. M .T. Telsang Dean - Academics – RIT, Rajaramnagar. | Ex-Officio | Member Secretary |
| 3. | Dr. Anil D. Sahastrabudhe Director, COEP-Pune | BOG Nominee | Member |
| 4. | Dr. Milind P. Sohoni Associate Professor, IIT, Bombay | BOG Nominee | Member |
| 5. | Mr. Anant R. Koppar CEO, KTwo Technology Solutions, Bangalore | BOG Nominee | Member |
| 6. | Mr. Vishwas Udpikar President, Wavelet Group, Pune | BOG Nominee | Member |
| 7. | Dr. R. K. Kamat Electronics Department, Shivaji University | University Nominee | Member |
| 8. | Dr. P.N. Chougale Principal, D. R. Mane Mahavidyalaya, Kagal. Dist.- Kolhapur | University Nominee | Member |
| 9. | Dr. D.R. More Principal, Chatrapati Shahaji Mahavidyalya, Kolhapur | University Nominee | Member |
| 10. | Dr. S. M. Sawant Dean, Student Development, RIT. | Ex- Officio | Member |
| 11. | Dr. A. C. Attar Dean , Quality Assurance, RIT. | Ex- Officio | Member |
| 12. | Prof.P.M.Mohite Dean Infrastructure, RIT. | Ex – Officio | Member |
| 13. | Prof. Dr.A.B.Kakade Dean, R & D, RIT. | Ex – Officio | Member |
| 14. | Prof. R. D. Padval Registrar, RIT | Ex – Officio | Member |

| Sr. No. | Name & Address of Members | Category | Position |
|---------|--|--------------------|----------|
| 15. | Dr. P. D. Kumbhar Controller of Examination, RIT. | Ex – Officio | Member |
| 16. | Prof. S. R. Patil Chairman, BOS, Automobile Engg. | Ex – Officio | Member |
| 17. | Prof. D.S.Patil Chairman, BOS, Civil Engg. | Ex – Officio | Member |
| 18. | Dr. N. V. Dharwadekar HOD, Chairman, BOS, Computer Sci. Engg. | Ex – Officio | Member |
| 19. | Prof. H. T. Jadhav HOD, Chairman, BOS Electrical Engg. | Ex – Officio | Member |
| 20. | Prof. S .R. Jagtap HOD, BOS Electronics & Tele. Engg. | Ex – Officio | Member |
| 21. | Prof. Mrs.S.P.Patil HOD, Chairman, BOS Information Tech.Engg | Ex – Officio | Member |
| 22. | Dr. S. S. Gawade Chairman, BOS Mechanical Engg. | Ex – Officio | Member |
| 23. | Prof. D. G. Thombare Chairman, BOS Sci. & Huma. Engg. | Ex – Officio | Member |
| 24. | Prof. Nishikant Bhora Chairman, BOS MBA | Ex – Officio | Member |
| 25. | Dr. S. A. Pardeshi Professor, Chairman, BOS Electronics & Tele. | Ex – Officio | Member |
| 26. | Dr. P. S. Patil Professor – RIT, Rajaramngar. | Professor | Member |
| 27. | Dr. P. P. Deshpande Professor – RIT, Rajaramngar. | Director's Nominee | Member |
| 28. | Mr. S. A. Thorat Associate Professor, RIT, Rajaramngar. | Director's Nominee | Member |
| 29. | Mr. M. V. Kavade Associate Professor, RIT, Rajaramngar. | Director's Nominee | Member |
| 30. | Dr. S. D. Yadav Asst. Professor, RIT, Rajaramngar. | Director's Nominee | Member |
| 31. | Mr. R.T. Patil Associate Professor, RIT, Rajaramngar. | Director's Nominee | Member |

5. Academic Development Committee

Academic Development Committee functions as a Subcommittee of Academic Council with Dean, Academics as its Chairman.

Functions:

- Review of teaching – learning activities.
- Tracking the progress of the implementation of the new academic initiatives.
- Student's academic progress review and contingency plan to meet the requirements of specified performance.

- Students attendance monitoring and review and decision regarding the term sanctioning of students.
- Programs to enhance the faculty competency.
- Academic Calendar preparation and implementation.

Constitution:

| | |
|------------------|--|
| Chairman: | Dean Academic |
| Members: | Dean, Student Development Controller of Examination HOD, Science & Humanities PG, Ph. D Convener Coordinator (OBE) |
| Member Secretary | Coordinator E-learning Resources Coordinator Academic Planning & Monitoring |

Procedure:

- Member Secretary shall prepare the meeting agenda.
- The agenda shall be circulated to all members in advance.
- The minutes of the meeting should be finalized by member secretary and circulate it to all members.

Frequency of Meeting:

The committee shall meet every week.

Quorum:

All members or their representatives shall remain present for the meeting. In case of absence, the representative shall attend the meeting after prior permission of member secretary.

Committee Members:

| Sr. No. | Name of Member | Category | Position |
|---------|----------------------|--------------|------------------|
| 1 | Dr. M.T. Telsang | Ex – Officio | Chairman |
| 2 | Dr. S. M. Sawant | Ex – Officio | Member |
| 3 | Dr. P. D. Kumbhar | Ex – Officio | Member |
| 4 | Prof. D. G. Thombare | Ex – Officio | Member |
| 5 | Dr. S. A. Pardeshi | Ex – Officio | Member |
| 6 | Prof. M. V. Kavade | Ex – Officio | Member |
| 7 | Prof. S. A. Thorat | Ex – Officio | Member |
| 8 | Prof. L. M. Jugulkar | Ex – Officio | Member Secretary |

6. Board of Studies (BOS)

Functions

- Prepare syllabi for various courses keeping in view the objectives of the College, interest of the stake holders, and State/ National requirements for the considerations and approval of the AC
- Suggest methodologies for innovative teaching and evaluation techniques
- Suggest panel of experts to AC for appointment of examiners
- Coordinate research, teaching, extension and other academic activities in the departments.
- Any other function that may be assigned by the AC.

Constitution

| | |
|-----------|---|
| Chairman: | Head of the Department |
| Members: | All faculty members of the department Two external academic experts in the programme to be nominated by Academic Council. Two Experts From industries One post Graduate Teacher One postgraduate meritorious alumnus to be nominated by Director. |

Term of the members:

The term of nominated members shall be three years.

Frequency of Meeting:

The chairman shall, with the approval of the Director convene the meeting of the BOS at least once a year and such other occasions as may be necessary.

Committee Members:

Automobile Engineering

| Sr. No. | Name of Member | Designation | Category of Nomination |
|---------|--------------------|-------------|-----------------------------------|
| 1 | Mr. S. R. Patil | Chairman | Head of the Department |
| 2 | Mr. D. G. Thombare | Member | Faculty Members of the Department |
| 3 | Mr. S. T. Satpute | Member | |
| 4 | Dr. S. D. Yadav | Member | |
| 5 | Mr. L. M. Jugulkar | Member | |
| 6 | Mr. R. M. Shinde | Member | |
| 7 | Mr. S. R. Desai | Member | |

| Sr. No. | Name of Member | Designation | Category of Nomination |
|---------|---|-------------|-------------------------------------|
| 8 | Mr. S. R. Kumbhar | Member | |
| 9 | Mr. A. P. Shah | Member | |
| 10 | Mr. Y. S. Patil | Member | |
| 11 | Mr. Ms. S. Y. Sawant | Member | |
| 12 | Mr. N. M. Patil | Member | |
| 13 | Mr. P. D. Maskar | Member | |
| 14 | Dr. Rajesh Bhangale Sr. Manager NVH & BSR Technology Development, Chengalpattu, Chennai. | Member | Nominated by Vice- Chancellor |
| 15 | Dr. V. M. Phalle Associate Professor & Head-Mechanical Engineering Dept., VJTI, Mumbai | Member | Experts from Academic |
| 16 | Dr. Anil S. Badiger Head, Automobile Engineering Dept., B.V.B.College of Engineering and Technology, Hubli Karnataka | Member | |
| 17 | Mr. Mahesh T. Mane Purchasing Leader, Cummins India Limited, Kothrud, Pune – 411 038 | Member | Representative form Industry |
| 18 | Mr. Vinay Bhimrao Kale Sr. Manager, FOTON Motors Manufacturing India Pvt. Ltd., Yerwada, Pune – 411006. | Member | Post-graduate meritorious alumni |

Civil Engineering

| Sr. No. | Name of the Member | Designation | Address |
|---------|-------------------------|---------------------|--------------------|
| 1 | Mr. D. S. Patil | Chairman | Head of Department |
| 2 | Mr. S.S. Kumbhar | Member Secretary | Faculty from Dept. |
| 3 | Dr. Mrs. S. S. Kulkarni | Member | |
| 4 | Mr. Dr. P.S.Patil | Member | |
| 5 | Dr. H. S. Jadhav | Member | |
| 6 | Dr. A. C. Attar | Member | |
| 7 | Mr. D. B. Kulkarni | Member | |
| 8 | Mr. P. M. Mohite | Member | |
| 9 | Dr. P. D. Kumbhar | Member | |
| 10 | Mr. Y. M. Patil | Member | |
| 11 | Mrs. S.N. Patil | Member | |
| 12 | Mr. S.R. Deshmukh | Member | |

| Sr. No. | Name of the Member | Designation | Address |
|---------|---|-------------|----------------|
| 13 | Mr. R.D. Patil | Member | |
| 14 | Mr. P. B. Salgar | Member | |
| 15 | Mr. A. S. Thorbole | Member | |
| 16 | Mr. H.U.Mulay | Member | |
| 17 | Mr. A. A. Idate | Member | |
| 18 | Mr. R.K.Patil | Member | |
| 19 | Mr. H.N.Ronad | Member | |
| 20 | Dr. R.B.Golekar | Member | |
| 21 | Mr. S. K. More | Member | |
| 22 | Mr. S. V. Waghmare | Member | |
| 23 | Mr. R. S. Patil | Member | |
| 21 | Mr. P.J. Patil | Member | |
| 22 | Dr. A. G. Kharat Sinhgad Institute,Kondhwa, Pune | Member | |
| 23 | Dr. K. S. Gumaste WCE, Sangli | Member | Educationalist |
| 24 | Mr. N. R. Patil BVDU PUNE | Member | Educationalist |
| 25 | Mr. S. S. Patane S.S. Patane& Associates, Structural and Consulting Engg., Pune | Member | Industrialist |
| 26 | Mr. Parag Doshi Lead HSEF at M/s Himachal Futuristic Communications Limited, Mumbai | Member | Alumni |

Computer Science & Engineering

| Sr. No | Name | Designation | Category |
|--------|----------------------|-------------|-----------------------------|
| 1 | Dr. N. V. Dharwadkar | Chairman | HOD of Department. |
| 2 | Mr. S S Patil | Member | All faculty from department |
| 3 | Mr. S. A. Thorat | Member | |
| 4 | Mr. A. N. Pawar | Member | |
| 5 | Mr. S. U. Mane | Member | |
| 6 | Mr. A. C. Adamuthe | Member | |
| 7 | Mr. S. R. Poojara | Member | |
| 8 | Mr. A. S. Mali | Member | |
| 9 | Mrs. A.R. Jakhale | Member | |
| 10 | Mr. D. P. Kshirsagar | Member | |

| Sr. No | Name | Designation | Category |
|--------|---|-------------|---|
| 11 | Mr. T. S. Kamble | Member | |
| 12 | Ms. B. K. Ugale | Member | |
| 13 | Dr. M. Sasikumar C-DAC Mumbai | Member | Industry Representatives |
| 14 | Prof. Umesh Bellur, IIT, Bombay | Member | Representative from Academia-IIT |
| 15 | Dr. Aditya S. Abhyankar VIIT, Pune | Member | Representative from Academia-Non IIT |
| 16 | Dr. P. N. Chatur Govt. College of Engineering, Amravati | Member | |
| 17 | Ms. Jyoti More Lokamanya Tilak College of Engg. Koparkhairane, Navi Mumbai. | Member | Representative from PG Alumni |
| 18 | Mr. Kaustubh Bhadbhade Senior Manager - HR Persistent Systems, Pune | Member | University Representative |
| 19 | Mr. T. I. Bagwan DKTE Icahlkarangi. | Member | Invitee Member |
| 20 | Mr. S. N. Yadav | Member | |
| 21 | Mr. R. R. Lohar | Member | |
| 22 | Mr. P. N. Pawar | Member | |

Information Technology

| Sr. No. | Name | Designation | Category |
|---------|--------------------|---------------------|-----------------------------|
| 1 | Mrs. S. P. Patil | Chairman | Head of Department |
| 2 | Ms. V. T. Lokare | Member Secretary | Faculty members From RIT |
| 3 | Mrs. A. B. Patil | Member | |
| 4 | Mr. D. T. Mane | Member | |
| 5 | Miss. P. T. Sawant | Member | |
| 6 | Mr. M. A. Patil | Member | |
| 7 | Mr. D. Rajesh | Member | |
| 8 | Ms. A. K. Ingale | Member | |
| 9 | Mr. S. S. Sawant | Member | |
| 10 | Mr. S. S. Howal | Member | |
| 11 | Mr. R. J. Mandale | Member | |
| 12 | Mr. P. R. Gavali | Member | |

| Sr. No. | Name | Designation | Category |
|---------|---|-------------|--|
| 13 | Mr. S.C. Pawar | Member | |
| 14 | Ms. Aditi Sharma | Member | |
| 15 | Mr. A. D. Patil | Member | |
| 16 | Mr. S. D. Yelpale | Member | |
| 17 | Dr. V. K. Pachghare Professor, Department of Computer Engineering & IT, College of Engineering, Pune | Member | Experts from Academic |
| 18 | Dr. Shrinivas R. Mangalwede Professor, Department of Computer Science, KLS Gogte Institute of Technology, Belgaum. | Member | |
| 19 | Mr. N. M. Patil System Software Engg., Oracle Corporation, Bangalore. | Member | One member Nominated by Vice-Chancellor from panel of six |
| 20 | Mr. Suhas Desai Practice Lead – Mobile Security , Aujas, Pune | Member | Representative form Industry |
| 21 | Mr. Dilip D. Patil Project Leader, Reliance Communications Mumbai | Member | Under-graduate meritorious alumni |

Electrical Engineering

| Sr. No. | Name | Designation | Category |
|---------|--------------------|-------------|--|
| 1. | Mr. H. T. Jadhav | Chairman | Head of the Department |
| 2 | Mr. A. R. Thorat | Member | Faculty members of the Department |
| 3 | Mrs. Y. N. Bhosale | Member | |
| 4 | Mr. P. Bharath | Member | |
| 5 | Mr. R. A. Metri | Member | |
| 6 | Mr. C. L. Bhattar | Member | |
| 7 | Mr. I. Srikanth | Member | |
| 8 | Mr. K. K. More | Member | |
| 9 | Mr. M. N. Rao | Member | |
| 10 | Mr. N.S. Gujalwar | Member | |
| 11 | Dr. Priya Jadhav | Member | University Representative |
| 12 | Dr. D. B. Talange | Member | Representatives from Academia-COE, Pune. |

| Sr. No. | Name | Designation | Category |
|---------|-------------------|-------------|--|
| 13 | Dr. D. S. More | Member | Representatives from Academia-WCE, Sangli. |
| 14 | Mr. C. J. More | Member | Representative from Industry |
| 15 | Mr. Amol A. Nikam | Member | Alumni Representative |

Electronics & Telecommunication Engineering

| Sr. No. | Name of the Member | Designation | Address |
|---------|---|------------------|--------------------|
| 1 | Dr. S.A. Pardeshi | Chairman | Faculty from RIT |
| 2 | Mr. R.T. Patil | Member Secretary | |
| 3 | Mr. S.R. Jagtap | Member | Head of Department |
| 4 | Mr. M.S. Kumbhar | Member | Faculty from RIT |
| 5 | Mr. M.S. Patil | Member | |
| 6 | Dr. A.B. Kakade | Member | |
| 7 | Mrs. S.S. Patil | Member | |
| 8 | Mr. M.R. Jadhav | Member | |
| 9 | Mr. S.S. Ingaleshwar | Member | |
| 10 | Mrs. V.S. Patil | Member | |
| 11 | Mrs. J.S. Awati | Member | |
| 12 | Ms. S.S. Sawant | Member | |
| 13 | Mr. B. N. Holkar | Member | |
| 14 | Mr. S.M. Magdum | Member | |
| 15 | Ms. T.M. Telsang | Member | |
| 16 | Mr. Suhas. M. Chavan | Member | |
| 17 | Mr. S. S. Mane | Member | |
| 18 | Ms. P.P. Patil | Member | |
| 20 | Dr. D. R. More, Electrical Dept., Walchand College of Engineering, Vishrambag, Sangli | Member | V. C. Nominee |
| 21 | Dr. S. N. Talbar E &TC Engg. Dept. Shri Guru Gobind Singhji Institute of Engineering and Technology, Vishnupuri, Nanded | Member | Educationalist |
| 22 | Mrs. A. B. Patil Electrical Dept., Walchand College of Engineering, Vishrambag, Sangli | Member | Educationalist |

| Sr. No. | Name of the Member | Designation | Address |
|---------|---|-------------|---------------|
| 23 | Mr. Rohan Gavali Asst. Manager, 'Mitsubishi' | Member | Industrialist |
| 24 | Mr. Pushkar Tawade Project Engineer, CDAC Pune | Member | Alumni |

Mechanical Engineering

| Sr. No | Name | Designation | |
|--------|--|-------------|--|
| 1 | Dr. S.S.Gawade | Chairman | Head of Department |
| 2 | Dr. S.P.Chavan Prof. in Mech Dept. WCE, Sangli | Member | Expert from outside institute within Shivaji University |
| 3 | Dr. Prashant Kumar Prof. Emeritus, COE, Pune | Member | Expert from outside institute outside Shivaji University |
| 4 | Dr. Vivek V. Khanzode Asso. Prof., NITIE, Mumbai | Member | Expert from outside institute outside Shivaji University |
| 5 | Dr. V.R.Naik Prof. & Head, Mech Dept, DKTE, Ichalkaranji | Member | V.C. Nominee |
| 6 | Mr. Sharad Paranjape Director, AME & Corp. Quality Emerson Climate Technologies Ltd, Atit, Satara | Member | Industry Expert |
| 7 | Mr. Vinod Kulkarni Asst GM, Volkswagon, Pune | Member | Alumni Representative |
| 8 | Dr. M.T.Telsang Dean Academics, RIT, Rajaramnagar | Member | Faculty Members from RIT |
| 9 | Dr. S.M.Sawant Dean Students, RIT, Rajaramnagar. | Member | |
| 10 | Prof. P.P.Deshpande Center for Innovation, Incubation and Entrepreneurship Development (CIED) | Member | |
| 11 | Mr. M.V.Kavade | Member | |
| 12 | Mr. N.K.Chhaphane | Member | |
| 13 | Mr. B.R.Jadhav | Member | |
| 14 | Mr. D.S.Chavan | Member | |
| 15 | Mr. S.N.Jalwadi | Member | |
| 16 | Mr. M.V.Pisal | Member | |
| 17 | Mr. M.L.Deshpande | Member | |
| 18 | Mr. M.B. Mandale | Member | |

| Sr. No | Name | Designation | |
|---------------|-----------------------------|--------------------|--|
| 19 | Mr. S.V.Kadam | Member | |
| 20 | Mr. M.M.Mirza | Member | |
| 21 | Mr. S.B.Kumbhar | Member | |
| 22 | Mr. C.A.Waghmare | Member | |
| 23 | Mr. P.M.Jadhav | Member | |
| 24 | Mr. S.R.Patil | Member | |
| 25 | Dr. Sharad.D.Patil | Member | |
| 26 | Dr. Sachin.K.Patil | Member | |
| 27 | Mr. A. M. Mulla | Member | |
| 28 | Mr. U.M.Nimbalkar | Member | |
| 29 | Mr. P. S. Jadhav | Member | |
| 30 | Mr. S. B. Khot | Member | |
| 31 | Mr. G. L. Suryavanshi | Member | |
| 32 | Mr. R. V. Pawar | Member | |
| 33 | Mr. R. A. Magdum | Member | |
| 34 | Mr. Ashish. S. Patil | Member | |
| 35 | Mr. P. A. Patil | Member | |
| 36 | Mr. O. M. Kaulgud | Member | |
| 37 | Mr. R. V. Zende | Member | |
| 38 | Mr. S. A. Danane | Member | |
| 39 | Mr. K. P. Powar | Member | |
| 40 | Mr. B. H. Nangre- Patil | Member | |
| 41 | Mr. Maskar Prabhakar Dadaso | Member | |
| 42 | Mr. Wadne Shankar Jarasangh | Member | |
| 43 | Mr. Joshi Sagar Rajkumar | Member | |
| 44 | Mr. P.V.Gunjavate | Member Secretary | |

Science & Humanities

| Sr. No. | Name of the Member | Designation | |
|----------------|---------------------------|--------------------|-------------------------------|
| 1 | Mr. D. G. Thombare | Chairman | Head of Department |
| 2 | Mr. S. R. Patil | Member | HOD, Automobile Engineering |
| 3 | Mr. D. S. Patil | Member | HOD, Civil Engineering |
| 4 | Dr. N. V. Dharwadkar | Member | HOD, Computer Science & Engg. |

| Sr. No. | Name of the Member | Designation | |
|---------|---|-------------|--|
| 5 | Mr. H. T. Jadhav | Member | HOD, Electrical Engineering |
| 6 | Mr. S. R. Jagtap | Member | HOD, Electronics & Tele Com. Engineering |
| 7 | Mrs. S. P. Patil | Member | HOD, Information Technology |
| 8 | Dr. S. S. Gawade | Member | HOD, Mechanical Engineering |
| 9 | Mr. P. N. Pawar | Member | Faculty Members from Department |
| 10 | Dr. Ms. D. M. Kadam | Member | |
| 11 | Dr. Ms. S. N. Pusawale | Member | |
| 12 | Mr. R. D. Sul | Member | |
| 13 | Mr. M. K. Supnekar | Member | |
| 14 | Mr. U. S. Bhujakkanavar | Member | |
| 15 | Dr. V. G. Parale | Member | |
| 16 | Mr. V. R. Gramopadhye | Member | |
| 17 | Mr. S. M. Kamble | Member | |
| 18 | Mr. S. M. Kumbhar | Member | |
| 19 | Dr. Gandangani Murali | Member | |
| 20 | Dr. Kolekar T. V | Member | |
| 21 | Mr. R. R. Lohar | Member | |
| 22 | Dr. M. Sasikumar Associate Director (RESEARCH), C-DAC, Mumbai (Kharghar) | Member | Industry Expert |
| 23 | Dr. B. K. Desai Accent Biotech, Plot No. H-82, MIDC Kupwad Block, Sangli | Member | |
| 24 | Dr. S.V.Sabnis Associate professor, Department of Mathematics, Indian Institute of Technology, Mumbai | Member | Educationalist |
| 25 | Dr. J. A. Kher Assistant Professor and Head ,Department of Applied Science ,College of Engineering, Pune | Member | |
| 26 | Dr. S. R. Patil Assistant Professor ,Department of Physics ,College of Engineering, Pune | Member | |
| 27 | Dr. P. A. Attar Professor And Head , Department of English ,Shivaji University ,Vidyanagar Kolhapur | Member | |
| 28 | Mr. S. B. Patil Sr.82/2 Sawant Garden Flat no C-7, Opp. Katraj Park Katraj Pune Dist: Pune | Member | |

MBA

| Sr. No | Name | Designation | Status |
|--------|--|-------------|------------------------------------|
| 1 | Dr. Nishikant Bohra | Chairman | Head of Department |
| 2 | Dr. Mrs. H.V.Gaikwad | Member | Secretary |
| 3 | Dr. N.Y.Rajeshirke Associate Prof. And Head, Department Of Commerce, Vivekananad College, Kolhapur | Member | Subject Expert |
| 4 | Dr. M.R. Patil Vice Principal, Dnyanprassrak Mandal College of Arts, Science & Commerce, Assgap Bardez, Goa | Member | Subject Expert |
| 5 | Dr. Basavraj S kudachimat Associate Professor, Visvesvaraya Technological University, Belgaum | Member | Subject Expert |
| 6 | Mr. Vikas Kardile Managing Director, Rajaram Solvex | Member | Industry Representative |
| 7 | Mr. R.D. Mahuli Managing Director, Rajarambapu Sugar Factory, Rajaramnagar | Member | Industry Representative |
| 8 | Mr. Kranti Sinh Patil (Entrepreneur) Indraprasta Textile, MIDC Islampur | Member | Alumni |
| 9 | Dr. Mrs. S.S.Desai | Member | Faculty Members from RIT |
| 10 | Dr. B.K.Sinha | Member | |
| 11 | Dr. M.V.Jagtap | Member | |
| 12 | Mrs. V.S.Kadam | Member | |
| 13 | Mr. R.D.Padval | Member | |
| 14 | Mr. K. S.Patil | Member | |
| 15 | Mr. S. S.Karanjkar | Member | |
| 16 | Ms. J. S.Yadav | Member | |
| 17 | Miss.M.M.Bansode | Member | |
| 18 | Mrs. A.U.Gaikwad | Member | |
| 19 | Mr. Churchil Samson Pottety | Member | |
| 20 | Mrs. Awasthi Aditi Ajit | Member | |
| 21 | Miss. Patil Poonam Dattatraya | Member | Student Representative MBA – I |
| 22 | Miss. Yadav Priyanka Popat | Member | Student Representative MBA – II |

7. Board of Examination Committee:

Structure of BOE:

The constitution of BOE was under discussion and finalization. Mean time the BOG of the Institute had discussion on this issue in its meeting and suggested that all Heads of the Departments shall be members of the BOE, also there shall be an Advisory Committee involving renowned academicians from outside the institute to bring the reforms in exam system. (This is informed y the Director in the Meeting) Other Autonomous Institutes have also similar structure. Hence the matter is put for discussions & Decision.

Constitution:

Board of Examination Committee, which shall consist of:

- Director of the institute as a Chairman.
- Dean, Academics of the institute.
- Dean student Development
- Ph. D/P.G. Convener
- One Sr. faculty, not below the rank of Professor nominated by the Director.
- All Heads of the department.
- Controller of Examinations as a Member Secretary.

In addition to above members an ADVISORY COMMITTEE, Consisting of following additional members, functions to incorporate the recent trends in evaluation work to improve its effectiveness and quality. The members are:

- The COE of Parent University
- The Director of an autonomous Institute
- The COE of an autonomous Institute

Duties of Board of Examinations (BOE):

The Board of Examinations shall be the authority for conducting the Examinations and making policy decisions in regard to organizing and holding examinations, improving the system of examinations, appointing the paper setters, examiners, moderators and also prepare the schedule of dates of holding examinations and declaration of the results. The Board of Examinations shall also oversee and regulate the conduct of examinations in the institution. The Board of Examinations shall deal with all the matters in relation to examinations, and shall hear the complaints received pertaining to any matter arising out of conduct of examinations and decide the course of action. The procedure to be followed by the Board in their deliberations shall be such as may be prescribed.

Powers and responsibilities of Board of Examinations:

The Board shall meet at least once in each academic term. The Board shall exercise the following powers and perform the following duties, namely:

- i. To ensure proper organization of examinations of the institute, including appointment of examiners, assessment, moderation, and the declaration of results.

- ii. The Director / COE shall appoint the coordinators for these activities from amongst Sr. faculty of the institute. (The role and responsibilities of these coordinators are described below.)
- iii. To undertake, exercise and experiment in examination reforms.
- iv. In case of any emergency requiring immediate action to be taken, the Chairman of the Board or any other officer or person authorized by him / her in that behalf, shall take such action as he / she thinks fit and necessary, and shall report in the next meeting of the Board the action taken.
- v. It shall be obligatory on every teacher and on the non-teaching employee of the institute to render necessary assistance and service in respect of examinations of the institute. If any teacher or non-teaching employee fails to comply with the order of the institute in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action as per the rules of examinations and such cases will be forwarded to Examination Lapses Committee.
- vi. In order to investigate and take disciplinary action for malpractices and lapses on the part of paper setters, examiners, moderators, referees, teachers or any other persons connected with the conduct of examinations (including the pre examination stage and the post-examination stage or at any stage whatsoever) the Board of Examinations shall constitute a Examination Lapses Committee of not more than seven persons of whom one shall be Chairman.
- vii. Such a committee shall submit its report and recommendations to the Board of Examinations which shall take disciplinary action in the matter as it deems fit (against the person or persons involved in the malpractices, directly or indirectly).
- viii. The Board shall approve the financial estimates prepared by COE for incorporation in the budget of the institute and shall submit the same to the Finance and Planning Committee.
- ix. The Board shall arrange for strict vigilance during the conduct of the examinations so as to avoid use of unfair means by the students, teachers, invigilators, etc.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|------------------------|-------------|---------------------------|
| 1 | Dr. Mrs. S.S. Kulkarni | Chairman | Director of the Institute |
| 2 | Dr. M. T. Telsang | Member | Dean Academics |
| 3 | Dr. S. M. Sawant | Member | Dean Student Development |
| 4 | Prof. R. D. Padval | Member | Registrar |
| 5 | Prof. S. R. Patil | Member | HOD -Auto Engg. |
| 6 | Prof. D. S. Patil | Member | HOD -Civil Engg. |
| 7 | Dr. N. V. Dharwadkar | Member | HOD -CSE |
| 8 | Prof. H. T. Jadhav | Member | HOD -Elect Engg. |
| 9 | Prof. S. R. Jagtap | Member | HOD -ETC Engg. |
| 10 | Mrs. S. P. Patil | Member | HOD -Inf. Tech. |
| 11 | Dr. S. S. Gawade | Member | HOD – Mech. Engg. |

| Sr. No. | Name of Member | Designation | |
|---------|-----------------------|------------------|---------------------------|
| 12 | Prof. Nishikant Bhora | Member | HOD -Management |
| 13 | Prof. D. G. Thombare | Member | HOD -Science & Humanities |
| 14 | Dr. S. A. Pardeshi | Member | PG/Ph. D Convener |
| 15 | Shri. R. S. Patil | Member | ERP Coordinator |
| 16 | Dr. P. D. Kumbhar | Member Secretary | COE of the Institute |

8. Students Grievances & Redressal Committee:

Functions:

- Examine and enquire the student(s) and staff involved in malpractice.
- Decide the punishment depending upon the gravity of the offence. Appeal to the director
- It shall take care of the inputs received from students, observers and staff regarding indiscipline, ragging and sexual harassment activities of the student.
- Anti ragging is one of the important and mandatory function of the committee. The committee shall look into the ragging cases. It should counsel the students for anti ragging and follow the principle of preventive actions. In addition, student committees shall be formed for anti ragging and some of the parents shall also be involved in helping the institute to avoid ragging.
- Avoiding sexual harassment in the Institute is other important and mandatory function of the committee .The committee shall try to prevent cases of sexual harassment in the institute.

Constitution:

| | |
|------------------|---|
| Chairman: | Director |
| Members: | COE Concerned HOD Students Council Two Nominated Members One Nominated women Member |
| Member Secretary | Dean (Student Development) |

Procedure:

- All complaints regarding malpractices in internal assessment tests and Semester-End Examinations should be referred to the Chairman of the committee.
- Any action on the part of candidate at an examination trying to get undue advantage in the performance at examinations or trying to help another, or derive the same through unfair means is punishable according to the gravity of the offence.
- The involvement of the Staff, who are in charge of conducting examinations, valuing examination papers and preparing/keeping records of documents relating to the examinations, in such acts (inclusive of providing incorrect or misleading information) that infringe upon the course of natural justice to one and all concerned at the examination shall be viewed seriously and recommended for award of appropriate punishment after thorough enquiry.

- The Director shall take necessary action as per the recommendations of the committee.
- Student or staff shall forward the written complaints to member secretary.
- All complaints shall be investigated and all enquiries relating to misconduct of the students shall be presented to the committee.
- If nature of complaint is not severe, students can be counseled.
- If nature of complaint is severe, to check the severity of the complaint, GRC may form a subcommittee.
- Enquiry shall be done by sub-committee and enquiry report shall be forwarded to GRC.
- Committee shall give appropriate punishment on the basis of severity of the misconduct.

Tenure:

The tenure of the nominated members shall be three years.

Frequency of Meeting:

The Committee shall meet as and when required or twice in a year.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|------------------------|------------------|----------------------------|
| 1 | Dr. Mrs. S.S. Kulkarni | Chairman | Director |
| 2 | Dr. P. D. Kumbhar | Member | COE |
| 3 | Prof. S. R. Patil | Member | HOD Automobile |
| 4 | Prof. D. S. Patil | Member | HOD Civil |
| 5 | Dr. N. V. Dharwadkar | Member | HOD CSE |
| 6 | Mrs. S. P. Patil | Member | HOD IT |
| 7 | Prof. H.T. Jadhav | Member | HOD Electrical |
| 8 | Prof. S.R. Jagtap | Member | HOD ETC |
| 9 | Dr. S. S. Gawade | Member | HOD Mechanical |
| 10 | Prof. Nishikant Bhora | Member | HOD MBA |
| 11 | Prof. D. G. Thombare | Member | HOD Science & Humanities |
| 12 | Prof. Mrs. A. B. Patil | Member | Nominated Women |
| 13 | In process | Member | Nominated |
| 14 | In process | Member | Student Council Secretary |
| 15 | Dr. S. M. Sawant | Member Secretary | Dean - Student Development |

9. Faculty, Staff Grievance & Redressal Committee (GRC)

Functions:

There shall be grievance committee to deal with the grievances of the teachers and other employees of the Institute to hear and settle grievances.

Constitution:

| | |
|------------------|--|
| Chairman: | Director |
| Members: | Three members nominated by Director of which one should be a lady representative. Two members from non-teaching staff |
| Member Secretary | The Registrar |

Procedure:

- Any employee of the Institute could address his grievance in writing to the member secretary of the Committee.
- The grievance could be arising out of policy matters or personal reasons.
- Whenever an employee wishes to put forth any claim or seeks redress of any grievance or of any wrong, which he deemed having been done to him, he must forward his case through proper channel, and shall not forward such advance copies of his application to any higher authority, unless the lower authority has rejected the claim, or refused relief, or the disposal of the matter is delayed by more than three months.
- No employee shall be a signatory to any joint representation addressed to the authorities for redress of any grievance or for any other matter.
- The committee shall call for meeting within a week of receiving any grievance and submit its recommendations to the Director within a fortnight of having received a grievance. The process could be expedited at the discretion of the Director if the grievance be of such a nature which may need immediate attention.
- If the complaint is against any member of the committee, he /she shall not form the quorum of that committee in which his / her case is being heard of and decided. In such a case, the senior most person on the committee will co-opt another suitable member with the permission of Director to have the quorum of three members on the committee.
- The decision of the Director will be final.

Tenure:

The tenure of the members shall be three years.

Frequency of Meeting:

The committee should meet four times during the academic year and such other times, as may be required.

Quorum:

Three members of the committee, present in person, shall constitute a quorum at any meeting of the committee.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|------------------------|------------------|---|
| 1 | Dr. Mrs. S.S. Kulkarni | Chairman | Director |
| 2 | Dr. S.D. Yadav | Member | Nominated by Director |
| 3 | Shri. S.S. Patil | Member | Nominated by Director |
| 4 | Prof. Mrs. S.S. Patil | Member | Nominated by Director Lady Representative |
| 5 | Shri. A. A. Shinde | Member | Non- Teaching Staff |
| 6 | Shri. D. M. More | Member | Non- Teaching Staff |
| 7 | Prof. Rajan D. Padval | Member Secretary | Registrar |

10. Departmental Program Committee (DPC)**Function:**

- To monitor the conduct of courses offered by the department
- To ensure academic standard and excellence of the courses offered by the department.
- To oversee the evaluation of each course offered by the department
- To recommend modifications in the curriculum to the BOS
- To help Dean (AD) in the registration of all departmental subjects and preparation of academic calendar.
- To recommend the list of students to be detained as per rules and regulations of the Institute.

Constitution:

| | |
|-----------|---|
| Chairman: | Head of the Department |
| Members: | Minimum four faculty members at different levels nominated by the HOD |

Procedure:

- At the start of semester elective courses are offered to the students as per their choice
- Lecture plans, Practical plans, tutorial plans and ISE plans are prepared by individual course incharge and are checked by Chairman DPC.
- Review of attendance is taken regularly and students having low attendance are warned to improve.
- Review of completion of syllabus is taken at the end of every month.
- Faculty is keeping the record of ISE marks and it is communicated to students and submitted to exam department.
- Question papers of ESE are compared with question papers of other Autonomous colleges for bench marking.
- Modification in curriculum is discussed in DPC meeting and it is recommended to BOS through academic council.
- At the end of semester, list of students who are not fulfilling the academic criteria is forwarded for detention.

Tenure:

Three Years

Frequency of Meeting:

The committee shall meet as when required.

Quorum:

Four

Committee Members:**Automobile Engineering**

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------|-------------|------------------------|
| 1 | Prof. S.R. Patil | Chairman | Head of the Department |
| 2 | Prof. R. M. Shinde | Member | Nominated |
| 3 | Prof. S. R. Desai | Member | Nominated |
| 4 | Prof. S. R. Kumbhar | Member | Nominated |
| 5 | Prof. Y. S. Patil | Member | Nominated |
| 6 | Prof. Mrs. S. Y. Sawant | Member | Nominated |

Civil Engineering

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------|-------------|------------------------|
| 1 | Prof. D. S. Patil | Chairman | Head of the Department |
| 2 | Prof. Dr. P. S. Patil | Member | Nominated |
| 3 | Prof. Dr. H .S. Jadhav | Member | Nominated |
| 4 | Prof. P. M. Mohite | Member | Nominated |
| 5 | Prof. Dr. P. D. Kumbhar | Member | Nominated |
| 6 | Prof. S. S. Kumbhar | Member | Nominated |

Computer Science & Engineering

| Sr. No. | Name of Member | Designation | |
|---------|-----------------------|-------------|------------------------|
| 1 | Dr. N. V. Dharwadakar | Chairman | Head of the Department |
| 2 | Prof. S.A. Thorat | Member | Nominated |
| 3 | Prof. S. U. Mane | Member | Nominated |
| 4 | Prof. A.N. Pawar | Member | Nominated |

| | | | |
|---|--------------------|--------|-----------|
| 5 | Prof. A.C. Admuthe | Member | Nominated |
|---|--------------------|--------|-----------|

Electrical Engineering

| Sr. No. | Name of Member | Designation | |
|---------|--------------------------|-------------|------------------------|
| 1 | Prof. H.T. Jadhav | Chairman | Head of the Department |
| 2 | Prof. A.R. Thorat | Member | Nominated |
| 3 | Prof. Mrs. Y. N. Bhosale | Member | Nominated |
| 4 | Prof. P. Sharath Kumar | Member | Nominated |
| 5 | Prof. C. L. Bhattar | Member | Nominated |

Electronics Telecommunication Engineering

| Sr. No. | Name of Member | Designation | |
|---------|-----------------------|-------------|------------------------|
| 1 | Prof. S.R. Jagtap | Chairman | Head of the Department |
| 2 | Dr. S.A. Pardeshi | Member | Nominated |
| 3 | Prof. R.T. Patil | Member | Nominated |
| 4 | Prof. M. S. Kumbhar | Member | Nominated |
| 5 | Dr. A.B. Kakade | Member | Nominated |
| 6 | Prof. Mrs. S.S. Patil | Member | Nominated |
| 7 | Prof. Mrs. J.S. Awati | Member | Nominated |

Information Technology

| Sr. No. | Name of Member | Designation | |
|---------|------------------------|-------------|------------------------|
| 1 | Prof. Mrs. S. P. Patil | Chairman | Head of the Department |
| 2 | Prof. Mrs. A.B. Patil | Member | Nominated |
| 3 | Prof. Ms. P. T. Sawant | Member | Nominated |
| 4 | Prof. D. T. Mane | Member | Nominated |
| 5 | Prof. D. Rajesh | Member | Nominated |
| 6 | Prof. R. J. Mandale | Member | Nominated |

Mechanical Engineering

| Sr. No. | Name of Member | Designation | |
|---------|------------------|-------------|-------------------------------------|
| 1 | Dr. S. S. Gawade | Chairman | Head of the Department and Convener |

| Sr. No. | Name of Member | Designation | |
|---------|---|-------------|-----------|
| 2 | Prof. B. R. Jadhav | Member | Nominated |
| 3 | Prof. M. V. Kavade | Member | Nominated |
| 4 | Prof. M. B. Mandale | Member | Nominated |
| 5 | Prof. M.V. Pisal | Member | Nominated |
| 6 | Prof. P.V. Gunjvate | Member | Nominated |
| 7 | Supervisor | Member | Nominated |
| 8 | External Expert From Panel OF Examiners | Member | Nominated |

M.B.A Department

| Sr. No. | Name of Member | Designation | |
|---------|------------------------|-------------|------------------------|
| 1 | Prof. Nishikant Bhora | Chairman | Head of the Department |
| 2 | Dr. Mrs. M.V. Jagtap | Member | Nominated |
| 3 | Prof. Mrs. S. S. Desai | Member | Nominated |
| 4 | Dr. B. K. Sinha | Member | Nominated |
| 5 | Prof. R. D. Padval | Member | Nominated |
| 6 | Dr. Hemlata Gaikwad | Member | Nominated |

11. Departmental Post Graduate Program Committee (DPGC)

Function:

- To monitor the conduct of courses offered by the department
- To ensure academic standard and excellence of the courses offered by the department.
- To oversee the evaluation of each course offered by the department
- To recommend modifications in the curriculum to the BOS
- To help Dean (AD) in the registration of all departmental subjects and preparation of academic calendar.
- To recommend the list of students to be detained as per rules and regulations of the Institute.

Constitution:

| | |
|-----------|---|
| Chairman: | Head of the Department |
| Members: | Minimum four faculty members at different levels nominated by the HOD |

Procedure:

- At the start of semester elective courses are offered to the students as per their choice

- Lecture plans, Practical plans, tutorial plans and ISE plans are prepared by individual course incharge and are checked by Chairman, DPGC.
- Review of attendance is taken regularly and students having low attendance are warned to improve.
- Review of completion of syllabus is taken at the end of every month.
- Faculty is keeping the record of ISE marks and it is communicated to students and submitted to exam department.
- Question papers of ESE are compared with question papers of other Autonomous colleges for bench marking.
- Modification in curriculum is discussed in DPGC meeting and it is recommended to BOS through academic council.
- At the end of semester, list of students who are not fulfilling the academic criteria is forwarded for detention.
- Scrutiny of second year M Tech. synopsis is done by DPGC and suggestions are given by members. Students make corrections and resubmit the synopsis.
- Phase wise presentations of M Tech dissertations are attended by DPGC members to track the progress and provide the necessary inputs.

Tenure:

Three Years

Frequency of Meeting:

The committee shall meet as and when required.

Quorum:

Seven

Committee Members:

Automobile Engineering

| Sr. No. | Name of Member | Designation | |
|---------|----------------------|-------------|------------------------|
| 1 | Prof. S. R. Patil | Chairman | Head of the Department |
| 2 | Dr. S. D. Yadav | Member | HOP. P. G. Auto |
| 3 | Prof. S. T. Satpute | Member | Nominated |
| 4 | Prof. L. M. Jugulkar | Member | Nominated |
| 5 | Prof. R. M. Shinde | Member | Nominated |
| 6 | Prof. S. R. Desai | Member | Nominated |
| 7 | Prof. S. R. Kumbhar | Member | Nominated |

Civil Structural Engineering

| Sr. No. | Name of Member | Designation | |
|---------|----------------|-------------|--|
|---------|----------------|-------------|--|

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------|-------------|------------------------|
| 1 | Prof. D. S. Patil | Chairman | Head of the Department |
| 2 | Prof. Dr. P.S.Patil | Member | Nominated |
| 3 | Prof. Dr. H. S. Jadhav | Member | Nominated |
| 4 | Prof. P. M. Mohite | Member | Nominated |
| 5 | Prof. Dr. P. D. Kumbhar | Member | Nominated |
| 6 | Prof. D.B. Kulkarni | Member | Nominated |
| 7 | Prof. Mrs S. N. Patil | Member | Nominated |

Civil Construction Management

| Sr. No. | Name of Faculty | Designation | |
|---------|-------------------------|-------------|------------------------|
| 1 | Prof. D. S. Patil | Chairman | Head of the Department |
| 2 | Dr. Mrs. S. S. Kulkarni | Member | Nominated |
| 3 | Dr. A. C. Attar | Member | Nominated |
| 4 | Prof. A. S. Thorabole | Member | Nominated |
| 5 | Prof. S. V. Waghmare | Member | Nominated |

Computer Science & Engineering

| Sr. No. | Name of Faculty | Designation | |
|---------|----------------------|-------------|------------------------|
| 1 | Dr. N.V. Dharwadkar | Chairman | Head of the Department |
| 2 | Prof. A. C. Adamuthe | Member | Nominated |
| 3 | Prof. S. A. Thorat | Member | Nominated |
| 4 | Prof. S. U. Mane | Member | Nominated |
| 5 | Prof. S. R. Poojara | Member | Nominated |

Electronics Engineering

| Sr. No. | Name of Member | Designation | |
|---------|--------------------|-------------|------------------------|
| 1 | Prof. S. R. Jagtap | Chairman | Head of the Department |
| 2 | Dr. S. A. Pardeshi | Member | Nominated |
| 3 | Dr. M. S. Patil | Member | Nominated |
| 4 | Dr. A. B. Kakade | Member | Nominated |
| 5 | Dr. J. S. Awati | Member | Nominated |
| 6 | Prof. R. T. Patil | Member | Nominated |

| Sr. No. | Name of Member | Designation | |
|---------|---------------------|-------------|-----------|
| 7 | Prof. M. S. Kumbhar | Member | Nominated |
| 8 | Prof. S. S. Patil | Member | Nominated |

Digital Systems

| Sr. No. | Name of Member | Designation | |
|---------|---------------------|-------------|------------------------|
| 1 | Prof. S. R. Jagtap | Chairman | Head of the Department |
| 2 | Dr. S. A. Pardeshi | Member | Nominated |
| 3 | Dr. M. S. Patil | Member | Nominated |
| 4 | Dr. A. B. Kakade | Member | Nominated |
| 5 | Dr. J. S. Awati | Member | Nominated |
| 6 | Prof. R. T. Patil | Member | Nominated |
| 7 | Prof. M. S. Kumbhar | Member | Nominated |
| 8 | Prof. S. S. Patil | Member | Nominated |

Power System

| Sr. No. | Name of Member | Designation | |
|---------|---------------------|-------------|------------------------|
| 1 | Prof. H. T. Jadhav | Chairman | Head of the Department |
| 2 | Prof. A. R. Thorat | Member | Nominated |
| 3 | Prof. C. L. Bhattar | Member | Nominated |
| 4 | Prof. VRSV Bharath | Member | Nominated |
| 5 | Prof. R. A. Metri | Member | Nominated |
| 6 | Prof. Shavath Kumar | Member | Nominated |
| 7 | Prof. Om Shekhar | Member | Nominated |

Production Engineering

| Sr. No. | Name of faculty | Designation |
|---------|--------------------|------------------------------|
| 1 | Dr. S. S. Gawade | HOD and Convener |
| 2 | Dr. S. K. Patil | H. O. P and Member Secretary |
| 3 | Dr. M. T. Telsang | Member |
| 4 | Dr. S. M. Sawant | Member |
| 5 | Prof. B. R. Jadhav | Member |
| 6 | Prof. M. V. Kavade | Member |

| Sr. No. | Name of faculty | Designation |
|---------|-----------------------------------|-------------|
| 7 | Prof. C. A. Waghmare | Member |
| 8 | Prof. A. M. Mulla | Member |
| 9 | Supervisor | Member |
| 10 | External Expert from of Examiners | Member |

Design Engineering

| Sr. No. | Name of faculty | Designation |
|---------|-----------------------------------|------------------------------|
| 1 | Dr. S. S. Gawade | HOD and Convener |
| 2 | Prof. D. S. Chavan | H. O. P and Member Secretary |
| 3 | Prof. P. P. Deshpande | Member |
| 4 | Prof. N. K.Chhapkhane | Member |
| 5 | Prof. M. B. Mandale | Member |
| 6 | Prof. M. M. Mirza | Member |
| 7 | Prof. S. R. Patil | Member |
| 8 | Supervisor | Member |
| 9 | External Expert from of Examiners | Member |

CAD/CAM/CAE

| Sr. No. | Name of faculty | Designation |
|---------|-----------------------------------|----------------------------|
| 1 | Dr. S. S. Gawade | HOD and Convener |
| 2 | Prof. S. N. Jalwadi | H.O.P and Member Secretary |
| 3 | Prof. M. V. Kavade | Member |
| 4 | Prof. S. D. Patil | Member |
| 5 | Prof. U. M. Nimbalkar | Member |
| 6 | Prof. S. B. Khot | Member |
| 7 | Supervisor | Member |
| 8 | External Expert from of Examiners | Member |

Heat Power Engineering

| Sr. No. | Name of faculty | Designation |
|---------|-------------------|------------------|
| 1 | Dr. S. S. Gawade | HOD and Convener |
| 2 | Prof. S. D. Patil | H.O.P |

| Sr. No. | Name of faculty | Designation |
|---------|-----------------------------------|--------------------|
| 3 | Dr. S. M. Sawant | Member |
| 4 | Prof. S.V. Kadam | Member & Secretary |
| 5 | Supervisor | Member |
| 6 | External Expert from of Examiners | Member |

12. Special Cell Standing Committee

Function:

- To collect information and maintain records regarding the number of students belonging to SC/ST/DTNT/OBC/SBC categories that are enrolled in the college.
- To supervise and see that the admissions to the colleges and hostels are made in accordance with the reservation policy declared by the State Government from time to time.
- To maintain a roster of teaching and non-teaching staff of the college.
- To scrutinize and approve the advertisements that may be issued by the Management for recruitment to both teaching and non-teaching posts.
- To supervise the allotment and distribution of scholarships for various reserved candidates.
- To deal with representations received from the B.C. candidates regarding their admissions and recruitment, promotion and other similar matters in the colleges.
- To circulate information regarding matter related to B.C. persons to the teaching and non-teaching staff and the students of the college.
- To review the present position of backlog in non-teaching categories. State details of non-teaching posts filled in, in the reported year.
- To initiate any action or scheme sumoto which is in consonance with the mandate of the State Govt. /U.G.C. reservation policy?

Constitution:

| | |
|------------------|--|
| Chairman: | Director |
| Members: | One head of the department Two Senior Teachers One Representative of Non-Teaching staff Two Women Representative of Teaching & Non-Teaching Staff |
| Member Secretary | Registrar/O.S. / Head Clerk |

Procedure:

- The member Secretary, in consultation with the Chairman of the Committee, shall prepare a provisional agenda for meeting.
- It shall be circulated to all Members of the Committee two days before meeting.
- All the decisions should be taken on the basis of majority.
- After the meeting, the Committee shall approve a report embodying its views, recommendations and decisions.

Tenure:

The tenure of the members shall be three years.

Frequency of Meeting:

Twice in a year, preferably 15th March & 15th September.

Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|---|---------------------|-----------------------------|
| 1 | Dr. Mrs. S. S. Kulkarni Director | Chairman | Director |
| 2 | Prof. S. T. Satpute Assistant Professor | Member | Senior Teachers |
| 3 | Prof. M. S. Kumbhar Associate Professor | Member | Senior Teachers |
| 4 | Prof. P. M. Jadhav Assistant Professor | Member | Senior Teachers |
| 5 | Prof. Mrs. S. S. Desai Assistant Professor | Member | Women Representative |
| 6 | Shri S. N. Kumbhar Instructor | Member | Non Teaching Representative |
| 7 | Mrs. A. S. Gurav Jr. Clerk | Member | Women Representative |
| 8 | Shri D. M. More Dy. Registrar | Member Secretary | Office Superintendent |

13. Finance and Planning Committee**Function:**

- To examine the accounts, the progress of expenditure and all new proposals involving fresh expenditure in the light of provisions made.
- To examine the annual statement of the accounts and financial estimates of the Institute prepared by the Finance and Accounts Officer and submit it to Board of Governance for further action.
- To recommend to BOG the limits for the total recurring and non-recurring expenditure for the year based on income and resources of the Institute, including the proposals of the loans for productive work.
- To recommend to the BOG productive investment and the Management of the Institute's assets and resources.
- To take necessary steps to have the Institute accounts audited by Auditors appointed by the BOG.
- To advise the BOG on matters related to the administration of the property and funds of the Institute.

- To advice on financial matters referred to it by the BOG, Academic Council or any other Authority or Body or Committee or any Officer of the Institute.
- To report to the Director any lapses or irregularity in the financial matters which comes to its notice.
- To prepare detailed plan of the activities to be undertaken for academic year as advised by BOG.
- To ensure smooth functioning of the Institution by coordinating all the activities of different Departments and Committees.
- To take a follow up of activities and to assign tasks to different committees from time to time and advise for any discrepancies.
- To devise promotion and demotion policies, staff recruitment policies.
- To take action against those committees or individuals who are non-performing.
- To prepare feedback of ongoing activities and forward it to BOG.

Constitution:

| | |
|------------------|---|
| Chairman | BOG Chairman or his Nominee |
| Members: | At least one member of BOG All Deans The Finance Officer Registrar |
| Member Secretary | Director |

Procedure:

- The member Secretary, in consultation with the Chairman of the Committee, shall prepare a provisional agenda for meeting.
- It shall be circulated to all Members of the Committee two days before meeting.
- All the decisions should be taken on the basis of majority.
- After the meeting, the Committee shall approve a report embodying its views, recommendations and decisions.

Tenure:

The tenure of the members shall be five years

Frequency of Meeting:

The committee shall meet four times a year and such other times, as may be required

Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------------|-------------|-----------------------------|
| 1 | Hon. Bhagatsinh Rajaram Patil | Chairman | BOG Chairman or his Nominee |
| 2 | Hon. Ramchandra D. Sawant | Member | At least one member of BOG |
| 3 | Dr. M.T. Telsang | Member | Dean Academic |
| 4 | Dr. S. M. Sawant | Member | Dean Student Development |

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------|------------------|------------------------|
| 5 | Dr. A. C. Attar | Member | Dean Quality Assurance |
| 6 | Prof. Rajan D.Padval | Member | Registrar |
| 7 | Shri. B.T. Patil | Member | The Finance Officer |
| 8 | Dr. Mrs. S. S. Kulkarni | Member Secretary | Director |

14. Building & Civil Works Committee

Function:

- To prepare phase-wise, comprehensive, time-bound plans to construct new buildings (As per AICTE norms), as and when required, in consultation with Planning & Institutional Development Committee and get it approved by BOG. For which it has to seek information and requirements of new building from various Committees. (e.g. In consultations with Academic Committee get the requirement for classrooms, laboratories etc., prepare a plan accordingly & place it before Planning & Institutional Development Committee for consideration and finally to BOG for approval.)
- To process different proposals, which involves
- Inviting various plans and finalizing proper one
- Designing and estimation of the work
- Completing all the necessary formalities regarding the sanction from the concerned authorities
- Inviting tenders.
- Preparing the comparative statement and forwarding the same to the BOG for approval.
- To complete the legal formalities regarding land, building and municipal taxes.
- To supervise and monitor all the work under construction and get the work completed strictly as per schedule.
- To prepare a plan for furniture required for various Departments / cells of the Institution.
- To monitor the statues of all buildings, to forward the proposals of renovation and maintenance to Planning & Institutional Development Committee and carry out routine maintenance of the college and hostel buildings.
- The building plans, prepared by the committee shall be approved by BOG.
- The committee shall review the work in progress and prepare a report
- The committee shall be in constant touch with the Academic and Administrative committees for any specific building requirements.
- The committee shall prepare a detailed annual report on the construction and furniture work and submit the same to the BOG.
- The committee shall find ways and means to reduce the cost of construction.
- The committee shall prepare a list of approved building consultants, architects and contractors who shall be called for bidding.
- The committee shall select external consultants, architects and contractors only after detailed study of their competence and cost effectiveness.
- The committee shall form temporary sub-committees for execution of work seeking permission from the concerned head of department.
- To take up a special drive for providing better common facilities like drinking water, electrification, dustbins and urinals and campus vigilance.

- To offer better canteen facilities.
- To monitor the house keeping activity keenly and to report the Building Committee and Production Center for materials lying in the campus.
- To establish ‘Security Service Cell ‘.
- To establish pleasant reception cell.
- To streamline the notice display activity by providing better notice board.
- To install the elaborate campus map at the entrance and numbering of buildings, departments, rooms and labs.
- To display signboards at different places that shall lead person to proper destination.
- To display inspiring quotes at prominent places.
- To open an ice-crème parlor.
- To take up well planned horticulture activity with proper landscaping that shall beautify the campus.
- To run a commercial cyber café.
- To prepare long term and short plans of campus development, prepare the expenditure proposals and forward them to FC for approval.
- To forward sanctioned proposals to PC for further processing and to execute different activities.

Constitution:

| | |
|------------------|--|
| Chairman | Chairman of the BOG |
| Members: | One or more members of the BOG Director Registrar HOD, Civil Dept. Senior Faculty from Civil Engineering Department Construction In charge Finance Officer |
| Member Secretary | Invitee Member - Architecture from Approved Panel Dean, Infrastructure |

Procedure:

- Prepare the Action Plan for the current activities
- Get approval of Finance & Planning Committee to carry out these activities and if required get approval of BOG
- Obtain monthly progress reports of all activities
- Monitor progress through visits, Identify bottlenecks and take remedial actions

Tenure:

The tenure of the members shall be three years. If any vacancy occurs in the office of such members, the vacancy shall be filled within 3 months and the member so appointed shall hold office for the residual term for which the earlier member would have held the office, if the vacancy had not occurred.

Frequency of Meeting:

The committee shall meet at least two times a year.

Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------|------------------|-------------------------------|
| 1 | Hon. S. D. Patil | Chairman | BOG Chairman or his Nominee |
| 2 | Dr. Mrs. S. S. Kulkarni | Member | Director |
| 3 | Hon. R.D. Sawant | Member | At least one member of BOG |
| 4 | Prof. Rajan D. Padval | Member | Registrar |
| 5 | Prof. D. S. Patil | Member | HOD, Civil Dept. |
| 6 | Dr. P. S. Patil | Member | Senior Faculty |
| 7 | Prof. R. D. Patil | Member | Construction In-charge |
| 8 | Shri. B.T. Patil | Member | The Finance Officer |
| 9 | | Invitee Member | Architect from approved panel |
| 10 | Prof. P. M. Mohite | Member Secretary | Dean - Infrastructure |

15. Vishakha Cell Committee**Function:**

- To build self-esteem & dignity among girl students & ladies faculty member.
- To offer services such as counseling, legal aid in case of atrocities against women.
- To creates awareness regarding women rights.
- To arrange programs regarding health, personality development etc.
- To avoid and prohibit sexual harassment at workplace

Constitution:

| | |
|-----------|---|
| Chairman: | Director |
| Member | One Voluntary organization Representative One Legal Advisor / Advocate Three Women faculty Representative One Gents faculty Representative One Girl Student Representative One Boys Student Representative |

Procedure:

- The member Secretary, in consultation with the Chairman of the Committee, shall prepare a provisional agenda for meeting.
- It shall be circulated to all Members of the Committee two days before meeting.
- All the decisions should be taken on the basis of majority..
- After the meeting, the Committee shall approve a report embodying its views, recommendations and decisions.

Tenure:

The tenure of the members shall be Three years

Frequency of Meeting:

The committee shall meet at least two times a year.

Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

Committee Members:

| Sr. No. | Name | Position held | |
|---------|------------------------------|---------------------|---|
| 1 | Dr. Mrs. S.S. Kulkarni | Chairman | Director |
| 2 | Dr.S.M.Sawant | Member | Dean Student Development |
| 3 | Adv. Mrs. Shailaja Patil | Member | Legal Advisor |
| 4 | Dr. Deepa Deshpande | Member | Voluntary organization representative |
| 5 | Dr. A.C. Attar | Member | Gents Faculty representative |
| 6 | Prof. R.D. Padval | Member | Registrar |
| 7 | Dr. Mrs. Jayashri S. Awati | Member | Women faculty representative |
| 8 | Prof. Mrs. Supriya Sawant | Member | Women faculty representative |
| 9 | Mr. Vinayak Maruti Pawar | Member | Gents Non-teaching staff representative |
| 10 | Mrs. M.M. Patil | Member | Women Non-teaching staff representative |
| 11 | Mr. Onkar Ramehs Kulkarni | Member | Student representative |
| 12 | Miss. Snehal Shrikant Shinde | Member | Student representative |
| 13 | Dr. Mrs. M.V. Jagtap | Member Secretary | Women faculty representative |

16. Anti Ragging Committee**Function:**

- To build self-esteem & dignity among girl students & ladies faculty member.
- To offer services such as counseling, legal aid in case of atrocities against women.
- To creates awareness regarding women rights.
- To arrange programs regarding health, personality development etc.
- To avoid and prohibit sexual harassment at workplace

Constitution:

| | |
|-----------|--|
| Chairman: | Director |
| Member | Two Senior Faculty One Rector One Dy. Warden One Psychologist Head students Counseling |

Procedure:

- The member Secretary, in consultation with the Chairman of the Committee, shall prepare a provisional agenda for meeting.
- It shall be circulated to all Members of the Committee two days before meeting.
- All the decisions should be taken on the basis of majority.

- After the meeting, the Committee shall approve a report embodying its views, recommendations and decisions.

Tenure:

The tenure of the members shall be Three years

Frequency of Meeting:

The committee shall meet at least two times a year.

Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------------|------------------|----------------------------|
| 1 | Prof. Dr. Mrs. S. S. Kulkarni | Chairman | Director- Chairperson |
| 2 | Dr. M. T. Telsang | Member | Dean, Academic |
| 3 | Dr. S. M. Sawant | Member | Dean, Students Development |
| 4 | Dr. S.S. Gawade | Member | Rector |
| 5 | Shri. S.G. Bhosale | Member | Dy. Warden |
| 6 | Shri. Kalidas Patil | Member | Psychologist |
| 7 | Prof. M.M. Mirza | Member Secretary | Head, Students Counseling |

17. Research & Development committee

Functions:

- To locate and define areas where R & D work can be extensively carried out
- To chalk out in consultation with various departments a detailed plan for laboratory development where R & D activities can be taken up in a big way and department can generate revenue through consultancy.
- To maintain close liaison with industry and undertake sponsored projects.
- To seek collaboration with other R & D Institutions Like IITs, Regional Colleges for mutual benefits.
- To prepare a comprehensive list of funding agencies that allocate funds for R & D projects
- To prepare project proposals for getting funds from various funding agencies like DST, CISR etc.
- To organize National/ International Conferences, Seminars on recent and thrust areas.

Constitution:

| | |
|-----------|------------------------------|
| Chairman: | Director |
| Members: | Convener, PG & PhD Programs. |

| | |
|------------------|---|
| Member Secretary | One professor member/HOD from departments. Dean, R&D |
|------------------|---|

Procedure:

- Prepare the Action Plan for the current year R & D activities
- Obtain the approval for various activities from Finance & Planning Committee and BOG
- Obtain half yearly progress reports of R & D activities
- Monitor progress through visits and Identify bottlenecks and take remedial action

Tenure:

The tenure of the members shall be three years. If any vacancy occurs in the office of such members, the vacancy shall be filled within 3 months and the member so appointed shall hold office for the residual term for which the earlier member would have held the office, if the vacancy had not occurred.

Frequency of Meeting:

The committee shall meet at least two times a year.

Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------|------------------|-----------------------------|
| 1 | Dr. Mrs. S. S. Kulkarni | Chairman | Director |
| 2 | Dr. S. A. Pardeshi | Member | Convener, PG & PhD Programs |
| 3 | Prof. H. T. Jadhav | Member | HOD Electrical |
| 4 | Prof. S. R. Patil | Member | HOD Automobile |
| 5 | Prof. S. R. Jagtap | Member | HOD E & TC |
| 6 | Dr. S. S. Gawade | Member | HOD Mechanical |
| 7 | Dr. N. V. Dharwadkar | Member | HOD Computer |
| 8 | Prof. Mrs. S. P. Patil | Member | HOD IT |
| 9 | Prof. D. S. Patil | Member | HOD Civil |
| 10 | Dr. A.B. Kakade | Member Secretary | Dean, R&D |

18. Students Council Committee

Functions:

- **Academic:** The Council shall suggest from time to time ideas to improve the academic atmosphere of the Institute. For this purpose, it will organize debates, quiz, essay competitions, poem writing, extempore presentation, and other extra-curricular activities at the Faculty and Institute level. Any grievance from students side regarding academic matters may also be considered by the Council for its amicable solution.
- **Sports:** The Council may suggest the facilities to be provided to the students to improve sports and games activities. The Council shall motivate the students to participate in different sports activities. Any grievance from students pertaining to sports and games may also be looked into by the Council for its timely redressal.
- **Cultural Activities:** The Council shall help in organizing cultural activities at the Faculty as well as University level. The Council shall motivate the students to participate in different cultural activities.
- **Hostel Development:** With a view to providing family atmosphere, the Council shall prepare proposals for improvement of the basic facilities and plans for improvement in living conditions in the hostels.
- **Students Welfare:** The Council shall suggest ways and means for providing financial assistance, special library facilities and hostel accommodation to the needy students.
- **Health & Hygiene:** The Council shall take care of the medical facilities and address to the grievances for betterment of the health and hygiene conditions of the students.
- **Law and Discipline:** The Council shall take steps to maintain discipline among the students. It shall consider and attempt to resolve the grievances of the students.
- **Social Activities:** The Council may suggest from time to time ways and means to promote various social activities by the students in and around the campus such as literacy, cleanliness, health & hygiene and other such activities, which may be deemed appropriate.

Constitution:

| | |
|-----------|--|
| Chairman: | The Director |
| Members: | 01faculty, Cultural Activities 01 faculty, Physical Director 01 Students for each Course (UG, PG) 04 Students / Sports, NSS, NCC, Cultural Activities |

Procedure:

- Due decorum shall be maintained and respect to the Chair shall be paid by all in the meeting of the Council.
- A member wishing to take part in the discussion shall rise in his place and address himself to the Chair.
- When a point of order is raised or when the Chairman, rises in his place the member speaking shall at once resume his seat.

Tenure:

The student members of the Council shall hold their offices till end of academic year from the date of formation of the Council.

Frequency of Meeting:

- There shall meet at least twice in a year.
- In case of exigency, the Vice Chairman can call a Council Meeting with due permission of the Chairman.
- There shall be a notice for the requisition of meeting.

Quorum:

The quorum of the Council shall be one third of the strength and the agenda for the adjourned meeting shall remain the same.

Committee Members:

| Sr. No. | Name of the Staff | Designation | |
|---------|----------------------------------|-------------|-----------------------------------|
| 1 | Dr. Mrs. Kulkarni Sushma Shekhar | Chairman | --- |
| 2 | Mrs. Desai Seema Shahaji | Member | In Charge Cultural Activity |
| 3 | Patil Sandip Shamrao | Member | Physical Director |
| 4 | Mr. Shingate Akash Uttamrao | Secretary | B.Tech Automobile |
| 5 | Mr. Pawar Suraj Ramdas | Member | F.Y. B.Tech. Mech. |
| 6 | Ms. Thavare Pooja Pandharinath | Member | S.Y. B.Tech. Mech. |
| 7 | Mr. Kulkarni Omkar Ramesh | Member | T.E. Electrical |
| 8 | Ms. Suryavanshi Pooja Pramod | Member | B.Tech. ETC |
| 9 | Mr. Nilwar Mayur Sanjay | Member | M.Tech. Design 1 st Yr |
| 10 | Mr. Gosavi Pravin Sambhaji | Member | M.Tech. Mech 2 nd Yr |
| 11 | Ms. Shinde Snehal Shrikant | Member | M.B.A. 1 st Year |
| 12 | Ms. Yadav Priyanka Popat | Member | M.B.A. 2 nd Year |
| 13 | Mr. Patil Akshay Manik | Member | B.Tech Mechanical |
| 14 | Mr. Pawar Vaibhav Vinayak | Member | B.Tech ETC |
| 15 | Ms. Gavali Minal Tanaji | Member | B.Tech IT |
| 16 | Ms. Hankare Asmita Vasant | Member | T.E. CSE |

19. Purchase Committee

Functions:

- To identify areas other than buildings where consistent maintenance activity is needed. (e.g. computers, xerox machines etc) and finalize the annual maintenance contracts with prior intimation to finance committee
- To prepare guideline and devise general system for procurements of materials, equipments and items for the Institution.
- To prepare approved vendors list for items, which are of general use and ensure the procurement of such items from approved vendors.
- To coordinate all the purchases of various Departments and ensure the procurement of required items as per schedule.
- To scrutinize requisitions for equipment of various Departments and decide upon the necessity of purchasing the equipment, keeping in view the possibility of its in-house manufacture in the Institute and the requirements specified by the Government, University. AICTE etc.
- To arrange to call and scrutinize tenders/ quotations for items of purchase and contracts costing beyond the value specified by BOG.
- To carry out discussions and negotiations with suppliers and procure the best quality items with competitive price.
- To review the proposals passed and get the feedback of the proposals kept pending by the respective Departments and forward the same to Finance Committee.
- To invite quotations for items, which are centrally processed like xerox papers, computer stationary, chalk boxes, students journal material etc. well within time and arrange their procurement after negotiations.
- To arrange for order, inspection and acceptance/ rejection of the equipment received.
- To consider and scrutinize the reports and inspect the items/ equipment for writing off.
- To report to the BOG on all matters mentioned above for approval and sanction.
- To take action on matters incidental or conducive to the attainment of the objects of the Institute by appointing committees, experts, consultants, if necessary.

Constitution:

| | |
|------------------|--|
| Chairman: | The Chairman of BOG or his Nominee |
| Members: | One nominees of BOG Director Senior Faculty Member / Registrar Dean – Infrastructure Finance Officer |
| Member Secretary | Purchase Officer |

Procedure:

- The Member Secretary, in consultation with the Chairman of the Committee, shall prepare a provisional agenda for meeting.
- Collect the requirements from all departments.
- Verify that the requirements are within the sanctioned budget and get the sanction for the proposals from Chairman, Purchase Committee

- Communicate the decision of the Committee to concerned department.
- Call and scrutinize tenders/ quotations for items of purchase, with the help of department.
- Carry out discussions and negotiations with suppliers and procure the best quality items with competitive price.
- Arrange for sending the purchase order, inspection and acceptance/ rejection of the equipment received, with the help of department.

Tenure:

The tenure of the members shall be three years.

Frequency of Meeting:

The committee shall meet at least four times in a year.

Quorum:

One-third members of the Committee shall constitute the quorum.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------|------------------|------------------------------------|
| 1 | Hon. R.D. Sawant | Chairman | The Chairman of BOG or his Nominee |
| 2 | Prof. S.D. Patil | Member | Nominee of BOG |
| 3 | Dr. Mrs. S. S. Kulkarni | Member | Director |
| 4 | Prof. R. D. Padval | Member | Registrar |
| 5 | Prof. P. M. Mohite | Member | Dean, Infrastructure |
| 6 | Shri. B.T. Patil | Member | Finance Officer |
| 7 | Prof. S. T. Satpute | Member Secretary | Purchase Officer |

20. Library Committee

Functions:

- To provide on line books access system.
- To prepare a budget for books needed by each Departments and forward it to finance committee
- To procure text books in adequate number well in advance before the start of semester in consultation with Academic Committee
- To give correct accession no. to the books procured and enters in record books.
- To add more titles every year in consultation with respective departments and keeping in view the diversity and as per norms of controlling agencies.
- To enrich the library by procuring leading national / international journals.
- To maintain the records of issues and return of books accurately.
- To get the books bound as when their covers are torn or worn out.
- To prepare bound volumes of journals every year
- To display new arrivals of books and journals for information to staff and students with critical and attractive review.
- To keep record of students and staff visiting the library and books referred by them.

- To display the renewal dates of all journals and get them renewed in time, to constantly monitor the pending issues and the necessary follow-up.
- To provide xerox facilities in library at subsidized rate.
- To procure quality audio and video library literatures.
- To provide and maintain the facility of the reading room within the Library
- To have a tie up with IIT libraries, and reputed libraries in the state.
- To provide and maintain Internet facility in Library.
- To maintain library books records as per the internationally accepted system and update the same from time to time.
- To provide book-bank facility to students.
- To display the number of textbooks, titles and journals available in the library at the entrance of the library.

Constitution:

| | |
|------------------|---|
| Chairman: | Director |
| Members: | Dean Academic All HOD's One students Representative |
| Member Secretary | I/C Librarian |

Procedure:

- The member Secretary, in consultation with the Chairman of the Committee, shall prepare a provisional agenda for meeting.
- Collect the requirements from all departments.
- Verify that the requirements are within the sanctioned budget and get the sanction for the proposals from Planning & Finance Committee.
- Communicate the decision of the Committee to concerned department.
- Call and scrutinize tenders/ quotations for books to be purchased
- Carry out discussions and negotiations with suppliers and procure the books with competitive price.
- Arrange for sending the purchase order and doing the final payments.

Tenure:

The tenure of the members shall be three years

Frequency of Meeting:

The committee shall meet at least four times in a year.

Quorum:

One-third members of the Council shall constitute the quorum.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------|-------------|---------------|
| 1 | Dr. Mrs. S. S. Kulkarni | Chairman | Director |
| 2 | Dr. M. T. Telsang | Member | Dean Academic |

| Sr. No. | Name of Member | Designation | |
|---------|---------------------------|------------------|-------------------------------------|
| 3 | Dr. A. C. Attar | Member | Dean Quality Assurance |
| 4 | Dr. S. M. Sawant | Member | Dean Student Development |
| 5 | Dr. A. B. Kakade | Member | Dean Research and Development |
| 6 | Dr. H. S. Jadhav | Member | Dean, Diploma 2 nd Shift |
| 7 | Prif. P. M. Mohite | Member | Dean, Infrastructure |
| 8 | Dr. P. D. Kumbhar | Member | COE |
| 9 | Prof. S. R. Patil | Member | HOD- Automobile |
| 10 | Prof. D. S. Patil | Member | HOD- Civil |
| 11 | Dr. N.V. Dharwadakar | Member | HOD-CSE |
| 12 | Prof. Mrs. S. P. Patil | Member | HOD-IT |
| 13 | Prof. H. T. Jadhav | Member | HOD- Electrical |
| 14 | Prof. S. R. Jagtap | Member | HOD- ETC |
| 15 | Dr. S. S. Gawade | Member | HOD- Mechanical |
| 16 | Dr. Nishikant Bohra | Member | HOD- MBA |
| 17 | Prof. D. G. Thombare | Member | HOD- Science & Humanities |
| 18 | Miss. Aishwarya S. Gawade | Member | Student Representative |
| 19 | Mrs. S. N. Kekhalekar | Member Secretary | Head, Central Library |

21. Hostel Committee

Functions:

- To constitute a Students' Committee selected from each floor of every hostel.
- To frame clear-cut disciplinary norms and come out with a format of undertaking to be taken from every student seeking admission to the hostel.
- To keep the record of the students admitted in the hostel and to keep keen vigilance to avoid parasites.
- To carry computerization of hostel records and update them time to time.
- To prepare a list of students who breach the discipline of the hostel mentioning the action taken.
- Circulate the list of the blacklisted students to respective Departments.
- To prevent outside interference into hostel
- To prepare a tentative expenditure budget and forward it to Finance Committee for approval
- To draw comprehensive plan for better water management, electrical supply and house keeping

- To provide better communication facility.
- To create an anti ragging scod.
- To draw norms for Mess Contractors.
- To invite tenders from Mess Contractors and select those who provide best mess facilities.
- To devise a system to check the quality of food in mess and provide suggestions to contractors for improving the quality.
- To carry out routine inspections to check water leakage, hygiene condition in mess and hostel campus, water tank and carry routine maintenance.
- To provide recreation facilities – TV room, Reading room, Indoor- Games facilities like Table – Tennis, Badminton, Carom and Chess.
- To provide a well equipped Gym for students
- To provide medical facility for students in the hostel campus.
- To have a tie up with good hospitals of adjoining areas and treat student in case of emergencies or acute illness.
- To prepare a list of eminent doctors with their phone nos., Ambulance service and display it in all hostel blocks.
- To prepare a record of mischievous elements, problems in hostels and forward to the Director.
- To conduct periodic raids in hostel to check – ragging, alcoholics etc.
- To arrange the meeting of advisory committee every month to give feedback and seek suggestions for giving better services.

Constitution:

| | |
|------------------|---|
| Chairman: | Director |
| Members: | Four Faculty member residing in Hostel blocks Two Lady Faculty members One student from each Hostel block |
| Member Secretary | Warden |

Procedure:

- The member Secretary, in consultation with the Chairman of the Committee, shall prepare a provisional agenda for meeting.
- It shall be circulated to all Members of the Committee two days before meeting.
- All the decisions should be taken on the basis of majority.
- After the meeting, the Committee shall approve a report embodying its views, recommendations and decisions.

Tenure:

The tenure of the nominated members shall be three years.

Frequency of Meeting:

The committee shall meet at least two times a year.

Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|--|------------------|----------------------|
| 1 | Dr. Mrs. S. S. Kulkarni | Chairman | Director |
| 2 | Dr. M.T. Telsang | Member | Faculty member |
| 3 | Dr. A.B. Kakade | Member | Faculty member |
| 4 | Lt. S. G. Bhosale VSM (Retd) | Member | Faculty member |
| 5 | Prof. Mrs. S. S. Patil | Member | Lady Faculty members |
| 6 | Prof. Mrs. S. S. Desai | Member | Lady Faculty members |
| 7 | Mr. Ahuja Karan Shashi BE (ETC) | Member | Hostel Block- A |
| 8 | Mr. Bhankar Shubham Siddarth TE (Auto) | Member | Hostel Block- B |
| 9 | Mr. Rathod Rohan Anil TE(Civil) | Member | Hostel Block- C |
| 10 | Mr. Shinde Utkarsh Suresh TE (Mech) | Member | Hostel Block- D |
| 11 | Ms. Lohar Varsha Vijay BE (ETC) | Member | Hostel Block- E |
| 12 | Ms. Jadhav Priyanka Shankar TE (Mech) | Member | Hostel Block- F |
| 13 | Dr. S.S. Gawade | Member Secretary | Warden |

22. Admission Committee**Functions:**

- To prepare clear and well defined policies for admissions.
- In consultation with HRD prepare attractive brochures, prospectus and handouts for wider publicity.
- To get acquainted with all the rules and regulations of admissions as prescribed by Govt. and guide the students seeking admission accordingly.
- To prepare plan for addressing 12th standard, diploma students as a career counseling activity.
- To place advertisement in newspapers regarding admissions as and when permitted by DTE.
- To advise the Director on improving facilities from the feedbacks got from parents and students during admission counseling
- To send representative to admission centers for counseling the students as and when required.
- To maintain the record of admitted students and forward it to concerned department.
- To provide best counseling to students and parents who come to seek admissions.
- To guide admitted students to complete the admission procedure like paying fees, getting roll nos., getting hostel admission, getting I-card, fulfilling eligibility criteria, getting time tables etc.

Constitution:

| | |
|------------------|---|
| Chairman: | Chairman BOG or his nominee |
| Members: | One Member of BOG Director Three senior faculty members nominated by Director |
| Member Secretary | In-charge Admission Activity |

Procedure:

- The member Secretary, in consultation with the Chairman of the Committee, shall prepare a provisional agenda for meeting.
- It shall be circulated to all Members of the Committee two days before meeting.
- All the decisions should be taken on the basis of majority.
- After the meeting, the Committee shall approve a report embodying its views, recommendations and decisions.
- Forward the report to BOG for final approval.

Tenure:

The tenure of the members shall be five years

Frequency of Meeting:

The committee shall meet four times a year and such other times, as may be required

Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|-------------------------|------------------|---|
| 1 | Hon. Shamrao D. Patil | Chairman | Chairman BOG or his nominee |
| 2 | Hon. R. D. Sawant | Member | One Member of BOG |
| 3 | Dr. Mrs. S. S. Kulkarni | Member | Director |
| 4 | Prof. P. N. Pawar | Member | Senior faculty member nominated by Director |
| 5 | Prof. P. J. Patil | Member | Senior faculty member nominated by Director |
| 6 | Dr. H. S. Jadhav | Member | Senior faculty member nominated by Director |
| 7 | Prof. Rajan Padval | Member Secretary | Registrar, In-charge Admission Activity |

23. Institutional Human Resource Committee

Functions:

To prepare policy regarding recruitment, Pay Scales, incentives, Awards, Leaves / Vacation & other faculty staff related HR work.

Constitution:

| | |
|------------------|---|
| Chairman: | Director |
| Members: | Two Teaching Faculty Members One Women Faculty Two Non Teaching Staff Members |
| Member Secretary | Registrar |

Procedure: -

Tenure:

The tenure of the members shall be three years

Frequency of Meeting:

The committee shall meet at least Two times a year.

Quorum: -

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|------------------------|---------------------|------------------------------------|
| 1 | Dr. Mrs. S.S. Kulkarni | Chairman | Director |
| 2 | Dr. M.T. Telsang | Member | Dean Academic |
| 3 | Dr. S. M. Sawant | Member | Dean Student Development |
| 4 | Dr. A. C. Attar | Member | Dean Quality Assurance |
| 5 | Dr. S. D. Yadav | Member | Teaching Faculty Member |
| 6 | Prof. S.S. Patil | Member | Teaching Faculty Member |
| 7 | Prof. Mrs. S.S.Patil | Member | Teaching Faculty Member (Women) |
| 8 | Shri. A.A. Shinde | Member | Non- Teaching Staff |
| 9 | Shri. D. M. More | Member | Non- Teaching Staff |
| 10 | Prof. Rajan Padval | Member Secretary | Registrar |

24. RTI Committee (Right to Information Committee)

Functions:

Constitution:

| | |
|--|------------------------------------|
| Appealing Officer | Director |
| Information Officer Asst. Information Officer | Registrar Office Superintendent |

Procedure: -

Tenure:

No

Frequency of Meeting:

The committee shall meet at least Two times a year.

Quorum: -

Committee Members:

| Sr. No. | Name of Member | Designation | |
|---------|------------------------|---------------------------|---------------|
| 1 | Dr. Mrs. S.S. Kulkarni | Appealing Officer | Director |
| 2 | Prof. Rajan Padval | Information Officer | Registrar |
| 3 | Shri. D. M. More | Asst. Information Officer | Dy. Registrar |

25. Quality Assurance Committee

Functions:

- To envisage the profiles of UG/PG and PhD pass outs of the Institutes
- To define and modify, if necessary, the performance indicators of Teaching – Learning process.
- To conduct quality audits of Teaching – Learning process and profile of students.
- To propose guidelines to Head of Departments for the accreditation and other quality audits.
- To give inputs of all such audits to Deans and PIC's for further action.

Constitution:

| | |
|-----------|---|
| Chairman: | Dean, Quality Assurance |
| Members: | Three Faculties from Institute nominated by Hon. Director |

Procedure: -

Tenure:

The tenure of the members shall be three years

Frequency of Meeting:

Once in a semester (Preferably in the First Month)

Quorum: -**Committee Members:**

| Sr. No. | Name of Member | Designation | |
|---------|---------------------------|------------------|------------------------|
| 1 | Dr. A. C. Attar | Chairman | Dean Quality Assurance |
| 2 | Prof. S. R. Kumbhar | Member | Nominated by Director |
| 3 | Prof. Mrs. S. S. Patil | Member | |
| 4 | Prof. Mrs. Anupama Ingale | Member Secretary | |