

**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING NO.  
IQAC/01/2016**

Venue: IQAC Office, Rajarambapu Institute of Technology, Rajaramnagar

A meeting of all the members of IQAC was convened on Monday, 29 February 2016 at 10.00 a.m.

Following members attended the meeting:

1. Dr. Mrs. S. S. Kulkarni
2. Hon. R. D. Sawant
3. Shri. S. V. Ramdurgakar
4. Mr. Srikant Garje
5. Dr. M. T. Telsang
6. Dr. A. C. Attar
7. Dr. S. M. Sawant
8. Dr. A. B. Kakade
9. Prof. P. M. Mohite
10. Prof. Mrs. S. S. Patil
11. Prof. S. R. Kumbhar
12. Prof. Mrs. A. K. Ingale

Following members could not attend the meeting:

1. Prof. R. D. Padval

Dr. A. C. Attar, Coordinator IQAC, welcomed all the members of the IQAC. The meeting started with a permission of the chairperson.

The Internal Quality Assurance Cell meeting of K. E. Society's Rajarambapu Institute of Technology, Rajaramnagar was held on Monday, 29 February 2016 at 10.00 am. The following discussions were made as per agenda of the meeting & the following decisions were taken.

### **1. Welcome to the members of IQAC**

Hon. Director welcomed the committee members and introduced IQAC members.

## **2. Chairman's address to members of IQAC**

Hon. Director gave institute presentation highlighting the various achievements of institute and students.

## **3. Discussion on Roles and Responsibilities of IQAC members**

r. A. C. Attar discussed roles and responsibilities and benefits of IQAC. Committee members suggested that there should be representative from Parent and Student on committee.

Hon. Ramdurgakar sir emphasized on benchmarking with reputed institute for academic excellence. He also suggested to visit nearby institute to know their work culture for improvement in the existing system.

## **4. Discussion on Establishment of IQAC office**

IQAC coordinator discussed importance of establishment of IQAC office in the Institute and it is decided that new IQAC office will be established in the Institute.

## **5. Discussion on NAAC.**

It is decided to go for NAAC accreditation. Hon. R. D. Sawant sir suggested to visit the NAAC accredited institute. It is decided by all committee members to visit Shivaji University IQAC office to see the documentation.

It is decided that next meeting will be scheduled in 1<sup>st</sup> week of August.

Meeting ended with Chairman Dr. Mrs.S. S. Kulkarni, Director thanking the members present for their contribution and attendance.