

**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
MEETING**

MEETING NO. RIT/IQAC/32/2025

Venue: GB Hall, Rajarambapu Institute of Technology, Rajaramnagar

An offline meeting of all IQAC members was held on Tuesday, October 07, 2025, at 3:00 p.m.

The following members were present –

1. Dr. P. V. Kadole, Director & Chairman
2. Hon. Shri. R. D. Sawant, Management Representative
3. Dr. Sachin K. Patil, member, Dean-Academics, RIT
4. Dr. Anand B. Kakade, member, Dean-R&D, RIT
5. Dr. Lalitkumar M. Jugulkar, member, Dean-Student Development, RIT
6. Prof. Dhananjay S. Patil, member, Dean-Infrastructure, RIT
7. Dr. K. S. Patil-Head of MBA Department
8. Dr. M. S. Patil-Head of E &TC Engg. Department
9. Dr. Vaiju Kalkhambkar- Head of Electrical Department
10. Mr. Prof. Mohsin N. Mulla- Head TPO
11. Mr. Vishwas L. Hase, Librarian, RIT
12. Mr. R. S. Patil, Head – Computer Centre, RIT
13. Dr. Satyawar R. Jagtap, member, faculty, RIT
14. Prof. Mrs. Savita P. Patil, member, faculty, RIT
15. Prof Ansar A. Mulla, member, faculty, RIT
16. Mr. P. A. Powar, member, Student representative, RIT
17. Ms. Shravani Desavale, member, Student representative, RIT
18. Dr. Satyajit R. Patil, IQAC Coordinator, Dean-Quality Assurance, RIT

The following members were unable to attend the meeting and were informed earlier.

1. Ms. Pallavi Korgaonkar, Industry Representative
2. Dr. M. S. Deshmukh, University representative, SUK, Kolhapur
3. Mr. A. N. More, Alumni Representative
4. Prof. Dhananjay S. Patil, member, Dean-Infrastructure, RIT
5. Mrs. Sarika D. Patil, member, Registrar, RIT
6. Dr. A. R. Thorat, member, faculty, RIT
7. Mr. C. D. Koli, Parent Representative

Dr. Satyajit R. Patil, Dean-Quality Assurance, welcomed the Chairperson Hon. (Dr.) P. V. Kadole and all the other members of the IQAC.

Agenda Item No. 1: To confirm the MoM of the 31st IQAC meeting and to inform about the ATR of the same.

- Dr. Satyajit R. Patil, Dean – Quality Assurance, read the minutes of the 31st IQAC meeting held on June 27, 2025. The IQAC members unanimously approved the Minutes of the Meeting (MoM). Further discussions were held on the corresponding Action Taken Report (ATR).
- Regarding the ATR on the draft policy to support faculty in full-time and part-time Ph.D. programs, it was informed that the same was discussed during the BOG meeting held on September 17, 2025. It is currently undergoing revision.
- Regarding the ATR on interaction with experts from reputed institutes to enhance the quality of NBA documentation and to explore visits to other NBA-accredited MBA institutes, Dr. K. S. Patil, Head of the MBA Department, reported that interactions were conducted with experts from KLS IMER, Belagavi, and KLE Technological University, Hubli, to study their documentation processes for NBA accreditation. Additionally, five faculty members from the department visited S. B. Patil Institute of Management, Pune (Autonomous and NBA-accredited) on August 29, 2025, to interact with the IQAC team and study best practices in NBA documentation. A further visit to KLE Technological University, Hubli, was proposed for October 17, 2025. Dr. P. V. Kadole, Director of RIT, recommended thorough preparation in advance of the upcoming visit to KLE. Hon. Shri R. D. Sawant suggested organizing a visit to the Kirloskar Management Institute and requested that a detailed visit report be prepared and submitted to the Hon. Director. He further emphasized the need to strengthen the development of the MBA Department on par with the engineering departments.
- Regarding the ATR on planning and implementing necessary actions to encourage and increase student participation in national and international sports competitions, Dr. L.

M. Jugulkar, Dean of Student Development, reported that several initiatives had been undertaken to promote student involvement in sports. He also informed that the students actively participated and performed well in various sports such as Cricket, Basketball, Taekwondo, Athletics, Boxing, Shooting, and Table Tennis at both Zonal and Inter-Zonal levels. Hon. Shri R. D. Sawant suggested offering fee concessions to attract more sports-oriented students to the college. Hon. Chairman, Prof. P. V. Kadole, further recommended emphasizing sports facilities and fee concessions during the admission campaign to enhance student enrolment in sports.

- Regarding the ATR on conducting a mock NBA accreditation for the PG Electronics Engineering program, Dr. M. S. Patil, Head of the E&TC Department, reported that the mock NBA accreditation exercise for the PG program was conducted on July 30, 2025, with Prof. P. K. Katti (Former Professor, BATU) serving as the external evaluator. He further informed that the suggestions received during the mock visit have been implemented and that the necessary data updates are currently in progress for further improvement.
- With reference to initiating a consultancy assignment for conducting an energy audit of the Tembu Jalsinchan Yojana Water Supply Scheme, Dr. Vaiju Kalkhambkar, Head of the Electrical Engineering Department, reported that Dr. Sandip Sathe (Civil Engg.), Prof. Sachin Kumbhar (Electrical Engg.), and Mr. Shreeprasad Kadam (Electrical Engg.) visited the PWD Office, Waghwadi, on June 20, 2025, to discuss potential consultancy collaboration with Mr. More, Executive Engineer, PWD. Details of the consultancy facilities available at RIT were shared during the meeting. Although the discussion was positive, no further communication was received despite multiple follow-ups by Dr. Sathe. Dr. P. V. Kadole, Director of RIT, advised continuing the follow-up and planning the next visit.

Agenda Item No. 2: To brief about RIT's ongoing academic planning and activities.

- Dr. S. K. Patil, Dean-Academics, informed the members about the various ongoing academic activities within the institution. He provided a detailed update on the commencement of the semesters, ensuring that all courses began as scheduled according to the academic calendar. He also shared information about the conclusion of instructional activities for the current semester, emphasizing the importance of adhering to planned schedules. Furthermore, he outlined the preparation and dissemination of the timetable for theory and practical examinations, highlighting the systematic approach adopted to ensure smooth and timely conduct of assessments.

Agenda Item No. 3: To inform about the student admission status at RIT for ACY 2025-26.

- Dr. L. M. Jugulkar presented the admission statistics for A.Y. 2025-26, along with a department-wise comparison to A.Y. 2024-25. Departments with lower admissions were advised to intensify promotional activities. The contributing factors to admission trends were reviewed, and it was decided to enhance institute visibility through digital outreach, alumni engagement, and participation in educational fairs.

Agenda Item No. 4: To inform about the student placement statistics for ACY 2024-25.

- Prof. M. N. Mulla, TPO, informed the members about the placement statistics for the B. Tech, MBA, BBA, and Diploma programs for the academic year 2024–25. It was noted with appreciation that the Mechanical and Mechatronics Engineering departments achieved a 100% placement rate, marking an exceptional accomplishment for the institute. He also mentioned that for the CSE and CSIT departments, certain placement drives were still in progress, and results from companies such as TCS and Neeyamo were awaited. It was discussed that follow-up communication would be maintained with these companies to expedite the declaration of results. The placement status for the MBA, BBA, and Diploma programs was also reviewed. Members acknowledged the positive trend in placements and encouraged continued industry outreach. Hon. Shri R. D. Sawant further emphasized the need to strengthen placement activities across all departments. Accordingly, he advised the Training and Placement Officer (TPO) to discuss and plan enhancement strategies for training and placement activities.

Agenda Item No. 5: To brief about the forthcoming NBA Peer Team Visits at RIT and share the progress of NBA preparation.

Dr. Satyajit R. Patil informed that the NBA Expert Committee visit is tentatively scheduled in **November 2025** for the following programs:

- PG in Electronics Engineering
- PG in Mechanical Engineering (Thermal Engineering)
- Master in Business Administration (MBA)

He further added that the Self-Assessment Reports (SAR) of the following programs will be submitted to **NBA by December 2025- January 2026**.

- UG Civil Engineering
- UG Mechatronics Engineering
- PG Mechanical Design Engineering

Agenda Item No. 6: To present the findings of the 360 Degree Faculty Appraisal System (360 DFAS) of ACY 2024-25.

- Prof. Mrs. S. P. Patil, IQAC member, presented the 360° DFAS feedback for the academic year 2024–25, which included student ratings, faculty peer ratings, HoD/superior evaluations, and self-evaluation. There were deliberations on the findings. Hon. Chairman Prof. P. V. Kadole enquired about the industry feedback

and perception as a part of this survey. Hon. Shri R. D. Sawant questioned about the self-evaluation component and its weight overall. It was resolved to review the existing model and consider revisions based on the discussions.

Agenda Item No. 7: Any other point with permission from Hon. Chairman.

- Hon. Shri R. D. Sawant emphasized the need to further strengthen the placement efforts, particularly for the MBA department and other programs in general. He expressed the need to supplement the efforts by student training and exposure in general.

The meeting was concluded with a Vote of Thanks proposed by Dr. S. R. Patil, Dean- QA.

Dr. Satyajit R. Patil
Dean-Quality Assurance & IQAC Coordinator

Dr. P. V. Kadole
Director & Chairman, IQAC

**Kasegaon Education Society's
RAJARAMBAPU INSTITUTE OF TECHNOLOGY, RAJARAMNAGAR**

Action Taken Report (ATR) based on the discussions held and decisions made in the 32nd IQAC Meeting held on 07th October 2025

Sr. No.	Description of Work	Responsible Person/s	Action Taken
1.	To report the progress on initiating consultancy work with the Water Supply and Resources Department of Government of Maharashtra.	Dean-R&D	
2.	To update on the progress of the draft policy supporting faculty for full-time and part-time Ph.D. programs.		
3.	To revise 360-Degree Faculty Appraisal System feedback questionnaire	Dean-Quality Assurance	
4.	To develop a strategy to strengthen the MBA Department and bring it on par with the engineering departments.	Head-MBA Department	
5.	To devise and implement a plan to attract the students with sports background to the college and improve the sports facilities further.	Dean-Student Development	
6.	To update on the progress of the consultancy assignment by conducting an energy audit of the Water Supply Scheme – Tembu Jalsinchan Yojana.	Head-Electrical Engg. Department	



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